



APPLICATION FOR Itinerant Merchant & Door-to-Door Solicitation

NOTE: This license is for selling or offering for sale, taking or attempting to take orders for the sale of goods or services of any kind. There shall be no solicitation upon any premises prior to 8:00 A.M. or after 8:00 P.M. local time of any day.

Applications must be turned in at least 48 hours in advance to the Clerk's Office.

REQUIRED ATTACHMENTS: (For Office Use Only)

- Letter from the property owner allowing the Itinerant Merchant to do business on property (if applicable).
- Copy of Contractor's License (if applicable).
- Photocopies of driver's licenses for all individuals involved.
- Photocopies of vehicle registration of all vehicles used.
- Photocopies of vehicle insurance information for all vehicles used.

Fees: Street Vendor: \$25/day \ Door-to-Door Sales: \$30/day \ Produce Sales: \$200/90-days

Information Regarding Applicant/Entity:

Company Name: _____ Company Tax ID#: _____
 Company Address: _____ City: _____ State/ZIP: _____
 Company Phone #: _____ Alt. Phone: _____ Wyoming Sales Tax #: _____
 Nature of Goods/Services to be Solicited: _____
 Responsible Person or Entity (if different from above): _____
 Name/Address/Phone of Immediate Supervisor (if applicable): _____

Proposed Selling Dates: _____ to _____

Printed Name of Applicant/Entity Representative: _____

Signature of Applicant/Entity Representative: _____

Provide the following information for each individual to be authorized under this permit. Please attach a separate sheet of paper if more space is needed.

1. Name, address, phone number and date of birth;
2. A current copy of the person's criminal background check as maintained by the Wyoming Bureau of Investigation;
3. A five (5) year driver's history from the Wyoming Department of Transportation dated no more than sixty (60) days prior to the date of the application;
4. A description of the individual, including height, weight, color of eyes and color of hair;
5. Proof of identification by submittal of any of the following that bear a photograph of said person:
 - i. A valid U.S. driver's license or identification card issued by any state;
 - ii. A valid United States uniformed service identification card;
 - iii. A valid U.S. passport and work Visa; or
 - iv. U.S. Citizenship & Immigration Services Green Card.
6. A description of all vehicles that the applicant will use and license plate number;
7. License plate for every vehicle to be used by individual's covered under this permit; and
8. Any other information determined to be relevant by the administrative official.

Agent 1:

Name: _____ DOB: _____

DL# _____ DL State: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Vehicle Description: _____

License Plate #: _____ State: _____

Agent 2:

Name: _____ DOB: _____

DL# _____ DL State: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Vehicle Description: _____

License Plate #: _____ State: _____

Agent 3:

Name: _____ DOB: _____

DL# _____ DL State: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Vehicle Description: _____

License Plate #: _____ State: _____

TO BE COMPLETED BY CITY CLERK

Filing Fee \$200 _____
Receipt # _____

Date of Approval _____

License # issued _____
Date Received _____

Expiration Date _____