

ORDINANCE NO. 584

AN ORDINANCE ADOPTING THE NEW BUILDING AND ADMINISTRATIVE FEE
SCHEDULES TO MORE ACCURATELY ALIGN WITH THE
CURRENT OPERATING COST WITHIN THE
TOWN OF MILLS, NATRONA COUNTY, WYOMING

WHEREAS the Town of Mills needs to adopt new Building and Administrative Cost Fee schedules to more accurately align with current operating cost of issuing permits, conducting inspections to ensure code compliance and structural quality, and finalizing building and planning projects to improve the quality of life for all residents within the Town of Mills; and

WHEREAS the cost of advertising and publishing public hearings and meetings costs have risen along with other associated costs of public notification, the Town must raise the costs of Building and Administrative fees it imposes; and

WHEREAS the Town of Mills Building Department requires all General Contractors and sub-contractors to have a Mills Business License to conduct business in the Town to ensure compliance of all adopted codes; and

WHEREAS the Town of Mills strives to ensure the security, safety, and health of the public, the Town shall adopt the new Building and Administrative Fees to ensure the town costs are commensurate with adjoining jurisdictions and to promote the general welfare of its residents.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF MILLS, WYOMING that the following fees for building permits and administrative/planning actions will be as follows:

Building Fee Schedule		Administrative Fee Schedule	
Permits	Permit Cost	Admin. Actions	Cost
New Buildings	Min. \$25.00 then based on cost of job	Site Plans	\$10 per dwelling w/ \$200 Min. /\$1000 max
Additions	Min. \$25.00 then based on cost of job	Zone Change	\$200.00
Mechanical	\$25.00* or based on cost if no G.C.	Variances	\$200.00
Plumbing	\$25.00* or based on cost if no G.C.	Plat / Replat	\$10 per dwelling w/ \$200 Min. /\$1000 max
Fuel Gas App.	\$25.00 Residential or Commercial	Vacate	\$200.00
Demo	\$25.00 Residential / \$50.00 Commercial	Special Use	\$100.00
Fence	\$10.00 New or Replaced	Annexation	\$200.00
Porch/Deck	Min. \$25.00 then based on cost of job	Recordation	\$75.00
Mobile Homes	\$25.00 Single Wide - \$35.00 Double Wide	Landscaping	\$25.00 Businesses Only
Roofing	Min. \$25.00 then based on cost of job		
Signs	\$25.00		

* If sub-contractors are working under a General Contractor (G.C.) and the G.C. has pulled the primary building permit, the sub-contractor only has to pay the \$25.00 fee. Based on cost of Job means that sometimes only a sub-contractor is completing the work and then their fee would be figured like the regular building permit fee which is \$25 for the first one Thousand dollars and \$5 based on each thousand thereafter.

SECTION 1

Section 117.08.030 is amended as follows:

(h) A subdivision fee of ten dollars per lot, with a two hundred dollar minimum and a one thousand dollar maximum, plus seventy five dollar fee required to have the final plat recorded by the County Clerk.

SECTION 2

Section 117.08.035 is amended as follows:

(b) A site plan recordation fee of seventy-five dollars will be assessed for recording the site plan in the county clerk's office.

(c) A zone change or variance fee of two hundred dollars shall be paid prior to consideration by either the Planning and Zoning Board or the Town Council.

SECTION 3

Section 18.16.070 is amended as follows:

18.16.070 FEES

The above fee schedule is amended as "certain fees be established to defray the cost of having the Town Departments, i.e. Planning, Engineering, Building Inspection, Fire, Public Works, and Legal review site plans, zone changes, and variances"

- A. Site Plan for a Plat or Replat, the developer shall pay ten dollars per dwelling with a two hundred dollar minimum and a one thousand dollar maximum.
- B. Recordation fees of seventy-five dollars will be assessed for recording Final Plats, Resolutions, or Ordinances at the Natrona County Clerk's office.
- C. Zone Change and Variance fee of two hundred dollars shall be paid prior to their consideration by either the Planning and Zoning Board or the Town Council of the Town of Mills. (Ord. No.338, 1982; Ord. No. 312, 1981; WSS 18.16.070.
- D. Vacation of a street is two hundred dollars.
- E. Special Use permits are one hundred dollars.
- F. Annexations into the Town of Mills are two hundred dollar.
- G. A Landscape permit is twenty-five dollars and is applicable to business only.

SECTION 4

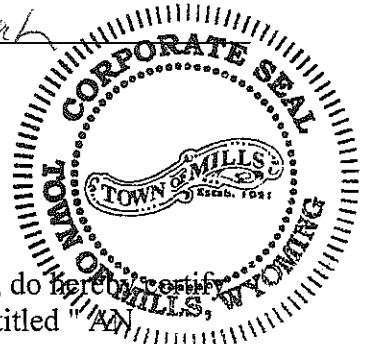
This amended ordinance shall be in full force and effect from and after passage on three readings and publication.

PASSED ON FIRST READING the 22 day of Aug, 2012
PASSED ON SECOND READING the 12 day of Sept, 2012
PASSED, APPROVED, AND ADOPTED ON THIRD AND
FINAL READING the 26 day of Sept, 2012

TOWN OF MILLS, WYOMING

By: Elsie J. Herbort
Elsie J. Herbort, Mayor

ATTEST: Sue Regennas
Sue Regennas
Town Clerk



I, Sue Regennas, Town Clerk of the Town of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 584, entitled "ORDINANCE ADOPTING THE NEW BUILDING AND ADMINSTRATIVE FEE SCHEDULES TO MORE ACCURATELY ALIGN WITH THE CURRENT OPERATING COST WITHIN THE TOWN OF MILLS, NATRONA COUNTY, WYOMING" passed on First Reading by the Town Council of the Town of Mills, Wyoming, at a regular meeting held by the Council Members on the 26 day of Sept, 2012.

Sue Regennas
Sue Regennas, Town Clerk

I, the regularly appointed, duly qualified and action as Town Clerk of the Town of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 584 approved and passed as certified above, and following its passage by the Town Council, was posted in the Town Clerk's Office and at the Mills Post Office for a period of ten (10) days as required by law; that it took effect and became in force as a legal ordinance of the Town of Mills, Wyoming on the 26 day of Sept, 2012.

Sue Regennas
Sue Regennas, Town Clerk