

ORDINANCE NO. 643

AN ORDINANCE AMENDING MILLS MUNICIPAL CODE
18.16.070 ESTABLISHING NEW FEES TO DEFRAY TOWN DEPARTMENTS COSTS AND
LEGAL REVIEW FEES TO ESTABLISH NEW FEES TO MORE ACCURATELY ALIGN
WITH THE CURRENT OPERATING COST WITHIN THE
TOWN OF MILLS, NATRONA COUNTY, WYOMING

WHEREAS the Town of Mills needs to annually adjust the amount charged to
Accurately align with current fees to defray town departments and legal review fees to maintain
the quality of life for all residents within the Town of Mills; and

WHEREAS the Town of Mills will now set current fees to defray town departments and
legal review fees by resolution annually to more accurately align services provided to associated
costs; and

WHEREAS the Town of Mills strives to ensure the security, safety, and health of
the public, the Town shall annually pass by resolution new current fees to defray town
departments and legal review fees to ensure the town costs align with current operating cost to
ensure the town costs are commensurate with adjoining jurisdictions and to promote the general
welfare of its residents.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF
THE TOWN OF MILLS, WYOMING that Mills Municipal Code 18.16.070 is hereby amended
as follows:

SECTION 1

Section 18.16.070 Current fees to defray town departments and legal review fees were amended
with Ordinance 622 and were as follows

18.16.070 FEES

~~The above fee schedule is amended as “certain fees be established to defray the cost of
having the Town Departments, i.e. Planning, Engineering, Building Inspection, Fire, Public
Works, and Legal review site plans, zone changes, and variances”~~

Unless otherwise waived for good cause by the Town Council, any person, organization
or other entity requesting any of the following listed items, services, permits, licenses, or
approval from the Town of Mills shall tender to the town clerk the following fees for
performance of such services or the consideration for approval of any action, license, permit or
permission by the Town Council.

~~A. Site Plan for a Plat or Replat, the developer shall pay ten dollars per dwelling with a
two hundred dollar minimum and a one thousand dollar maximum.~~

Requests for approval of any annexation, site plan, platt, replatt, zoning change,
variance request, vacation request, special use permit, conditional use permit,
landscaping permit, fencing permit, building, remodeling or demolition permit and
other land use plans will be assessed fees per dwelling along with any minimum and
maximum fees as determined by resolution of the Town Council.

~~B. Recordation fees of seventy five dollars will be assessed for recording Final Plats,
Resolutions, or Ordinances at the Natrona County Clerk's office.~~

Fees for the recording of documents with the Natrona county Clerk will be
assessed as determined by resolution of the Town Council.

~~C. Zone Change and Variance fee of two hundred dollars shall be paid prior to their
consideration by either the Planning and Zoning Board or the Town Council of the
Town of Mills. (Ord. No.338, 1982; Ord. No. 312, 1981; WSS 18.16.070.~~

~~D. Vacation of a street is two hundred dollars.~~

~~E. Special Use permits are one hundred dollars.~~

~~F. Annexations into the Town of Mills are two hundred dollar.~~

Page 1 of 3 of Ordinance No. 643



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NATRONA COUNTY CLERK, WY
Renea Vitto Recorded: SA
Mar 2, 2015 11:36:21 AM
Pages: 3 Fee: \$18.00
TOWN OF MILLS

~~G. A Landscape permit is twenty-five dollars and is applicable to business only.~~

- H. Any person, organization or other entity requesting copies of any documents from the Town will be assessed fees per page at the rate established by resolution of the Town Council.
- I. Fees for the services of a notary public will be assessed per page at the rate established by resolution of the Town Council.
- J. Transmission and/or receipt of faxes will be assessed fees per page at the rate established by resolution of the Town Council.
- K. Credit Card Purchases will be assessed a percentage of the fee charged as determined by resolution of the Town Council.
- L. Document scanning will be assessed fees per page as determined by resolution of the Town Council.
- M. Fees for the reservation or use of any community halls or buildings shall be assessed as determined and upon such terms and conditions including deposit as may be determined by resolution of the Town Council.
- N. Fees for the reservation of space at any town park shall be assessed fees as determined and upon such terms and conditions including deposit as may be determined by resolution of the Town Council.
- O. Fees for any malt beverage permit, catering permits, street dances and other special temporary permits will be assessed as determined upon such terms and conditions including deposit as may be determined by resolution of the Town Council.
- P. Research and document reproduction fees shall be assessed hourly fees as determined by resolution of the Town Council.
- Q. Non-sufficient funds and returned checks shall be assessed fees as determined by resolution of the Town Council.
- R. If a public record exists primarily or solely in an electronic format, the custodian of the record shall so inform the requester. Electronic record inspection and copying shall be subject to the following.
- (i) The reasonable costs of producing a copy of the public record shall be borne by the party making the request. The costs may include the cost of producing a copy of the public record and the cost of constructing the record, including the cost of programming and computer services;
 - (ii) An agency shall provide an electronic record in alternative formats unless doing so is impractical or impossible.
 - (iii) An agency shall not be required to compile data, extract data or create a new document to comply with an electronic record request if doing so would impair the agency's ability to discharge its duties;
 - (iv) An agency shall not be required to allow inspections or copying of a record in its electronic format if doing so would jeopardize or compromise the security or integrity of the original record or of any proprietary software in which it is maintained;
 - (v) Nothing in this section shall prohibit the director of the office of homeland security from enacting any rules pursuant to his authority under W.S 19-13-104 (d) (v).

SECTION 2

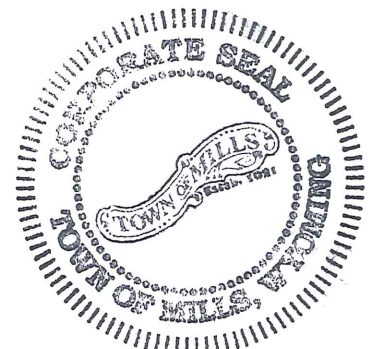
This ordinance amending Ordinance 622, Mills Municipal Code Section 18.16.070 shall be in full force and effect immediately after passage upon third reading as provided by law.

PASSED ON FIRST READING the 28th day of January, 2015
PASSED ON SECOND READING the 11th day of February, 2015
PASSED, APPROVED, AND ADOPTED ON THIRD AND
FINAL READING the 25th day of February, 2015

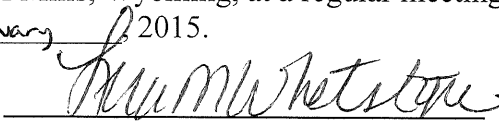
TOWN OF MILLS, WYOMING

By: Marolyce Wilson
Marolyce Wilson, Mayor

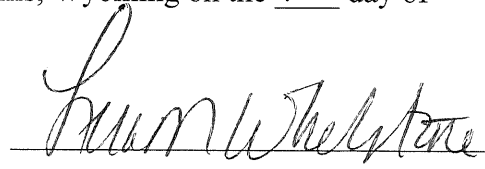
ATTEST: Lisa Whetstone
Lisa Whetstone
Town Clerk



I, Lisa Whetstone, Town Clerk of the Town of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 643 entitled "AN ORDINANCE AMENDING MILLS MUNICIPAL CODE 18.16.070 ESTABLISHING NEW FEES TO DEFRAID TOWN DEPARTMENTS COSTS AND LEGAL REVIEW FEES TO ESTABLISH NEW FEES TO MORE ACCURATELY ALIGN WITH THE CURRENT OPERATING COST WITHIN THE TOWN OF MILLS, NATRONA COUNTY, WYOMING" passed on First Reading by the Town Council of the Town of Mills, Wyoming, at a regular meeting held by the Council Members on the 28th day of January, 2015.


Lisa Whetstone, Deputy Town Clerk

I, the regularly appointed, duly qualified and action as Town Clerk of the Town of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 643 approved and passed as certified above, and following its passage by the Town Council, was posted in the Town Clerk's Office and at the Mills Post Office for a period of fifteen (15) days as required by law; that it took effect and became in force as a legal ordinance of the Town of Mills, Wyoming on the 12th day of March, 2015.


Lisa Whetstone, Town Clerk

