T-LEE Addition

## Annexation

Planning Commission Meeting
City Council Meeting
May 2, 2024
Applicants: Todd \& Terry Lee
Case Number: 24.02 FSP
Agent: Paul Svenson, WLC Engineering
Summary: The applicant is proposing to subdivide approximately 5.93-acres into two (2) lots, one 1.25acres in size and the other being 4.68 -acres in size.

Legal Description: A portion of the SW $1 / 4 \mathrm{NE}^{1 / 1} 4$ and $\mathrm{SE}^{11 / 4} \mathrm{NE}^{1 / 4}$ Section 7, T33N, R79W
Location: The property is located on the southeast curve where $1^{\text {st }}$ Street changes to Van Horn Avenue.
Current Zoning: ER (Established Residential) \& County Zoning - LI (Light Industrial)
*the zoning will be changed when the amended Title 17 is adopted.
Existing Land Use: There is an existing multi-family apartment structure on proposed Lot 2.
Adjacent Land Use: North: Various Commercial Businesses (EB)
South: Unplatted larger acreage parcels (EI)
East: Pepper Tank Business (County)
West: Various Commercial Businesses \& Park Land (EB \& PLI)

## Planning Considerations:

In April 2024, Todd \& Terry Lee submitted the attached petition to annex a parcel of land located in a portion of the $\mathrm{SW}^{1} / 4 \mathrm{NE}^{1} / 4$ and $\mathrm{SE}^{1} / 4 \mathrm{NE}^{1 / 4}$ Section 7, T33N, R79W. A portion of this property is already within the City of Mills boundaries, as it appears the $1 / 16$ line within Section 7 was a historical boundary line for annexation for Mills. The portion of the property west of this $1 / 16$ line is in the city limits, while the remainder is outside. This has presented development challenges for the property owner, with a portion of the property being in Natrona County jurisdiction.

There is also an existing multi-family apartment structure on the portion of the property that is within Mills boundary. The owner is ready to move forward with development of the remainder of the property and has timely submitted a petition for annexation and a final subdivision plat to create two separate parcels.

## Annexation Notification

Per statute, notification of the annexation was sent by certified mail to Utility Providers, Natrona County Road \& Bridge, and surrounding landowners. No comments were received as of the date of this report.

## T-LEE Final Subdivision Plat

The T-LEE final subdivision plat was submitted in conjunction with the petition for annexation. It has been sent to utility providers and the development review group. No comments have been received as of the date of this report.

## Annexation Procedure

The proposed annexation is required by Wyoming State Statute to proceed according to the following:

- The city received a signed Annexation Petition containing a legal description and map of the subject property on April 22, 2024.
- After verification by the City that the Petition is complete, the City Council will adopt a resolution certifying compliance with Wyoming Statute.
- A plat of the area to be annexed has been prepared and will be presented to the Planning Commission for recommendation to City Council.
- A public hearing is conducted after the required notification period and an annexation report will be prepared.


## Staff Recommendation:

Staff recommends APPROVAL of the proposed annexation and that the Planning Commission make a 'do pass' recommendation to City Council.

## Planning Commission Recommendation:

## City Council Decision:

T-LEE Addition

Final Plat
Planning Commission Meeting
City Council Meeting
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East: Pepper Tank Business (County)
West: $\quad$ Various Commercial Businesses \& Park Land (EB \& PLI)

## Planning Considerations:

1. Most of the property lies within the floodplain. Show the floodplain zone boundary lines on the plat for clarification.
2. Clarify the 20 ' wide utility easement shown with the tie along the boundary between Lots $1 \& 2$ and the 10' utility easement crossing the eastern corner of Lot 1
a. The line is different than the symbol for other easements and the line shown in the legend.
3. Cosmetic changes to the plat:
a. The $1 / 16$ line is the same symbol as the 'Easement' line in the legend
b. Darken the boundary line between Lots $1 \& 2$
c. There are lines running through some of the bearings \& distances, making them hard to read, e.g. the top back of curb line and the line near the NE corner of Lot 2 , running through the POB information.
d. Label the width of Van Horn Avenue
4. Survey Reviews:
a. Add a set corner symbol on the easterly property line
b. Set brass caps at all perimeter corners

## Staff Recommendation:

Staff recommends APPROVAL of the final plat upon all planning considerations being completed.

## Planning Commission Recommendation:

## City Council Decision:

## CITY OF MILLS <br> PETITION FOR ANNEXATION

DESCRIBING CERTAIN LANDS AND/OR REQUESTING THAT SAID LANDS BE ANNEXED TO AND MADE A PART OF THE MUNICIPAL CORPORATION OF MILLS, WYOMING.
City of Mills, Wyoming
$7044^{\text {th }}$ Street $\quad$ (Physical Address)
P.O. Box $789 \quad$ (Mailing Address)
Mills, Wyoming 82644

Date: 4-22-24
Return by:
(Submittal Deadline)
For Meeting on: $\qquad$

## PLEASE PRINT

| APPLICANT/PROPERTY OWNER(S) I | ON: AGENT INFORMATION: |
| :---: | :---: |
| Print Owner Name: <br> Todd Lee | Print Agent Name: <br> Paul Svenson, WLC Engineering Surveying |
| Owner Mailing Address: 523 E C St | Agent Mailing Address: 200 Pronghorn |
| City, State, Zip: Casper, WY 82601 | City, State, Zip: Casper, WY 82601 |
| Owner Phone: 307-267-2924 | Agent Phone: 307-266-2524 |
| Applicant Email:Tlspainting56@gmail.com | Agent Email: psven@wlcwyo.com |

## PROPERTY INFORMATION:

Subject property legal description (attach separate page if long legal): $P$
Portion of the SE1/4NE1/4 and SW1/4 Natrona County, Wyoming. Per Tract 4 as described in Instrument \#1134455, 12-14-2022.
Physical address of subject property if available: 112 Vanhorn Ave., Mills, Wyoming 82604
Size of lot(s) 5.94 Acres sq. ft/acres.
Current zoning: Mills portion ER. County portior ${ }_{\text {Current use }}$. Fourplex apartment and vacant land Intended use of the property: Subdivide into two lots. Keep apartment on one lot and build single fami Zoning within 300 feet: EI, LI, EB Land use within 300 feet:Industrial \& Commercia

## SUBDIVISION INFORMATION:

1. Proposed Name of Subdivision to be Annexed:

## T-LEE Addition

2. New Legal Description of Land to be Annexed (Must Provide Area Map):

## Lots 1 \& 2, T-LEE Addition

3. Size of Proposed Subdivision; Square Feet and/or Acres
5.94 Acres
4. Number of Lots and Blocks $\qquad$ 2 lots
5. Present Zoning, City or County Mills portion ER. County portion LI.
6. Proposed Zoning TBD
7. Ultimate Land Use Residential and multi-family residential
8. Present Land Use Multi-family residential and vacant lands
9. Proposed Use of Land Single family residential \& multi-family residential
10. Open Space or Public Sites Dedication:
A. Land Allocation None
B. Cash Payment None
C. (Commercial and Industrial areas only) Landscaping $\qquad$
11. FEES: Per Wyoming State Statute costs to prepare Annexation Reports can be charged to the Petitioner.
12. Surrounding land uses, zoning, and status:

|  | LAND USE | ZONING | CITY OR COUNTY |
| :---: | :---: | :---: | :---: |
| NORTH | Industrial | El | CITY |
| SOUTH | Parklnad | PLI | CITY |
| EAST | Industrial | LI | COUNTY |
| WEST | Commercial | EB | CITY |

13. Percent of the perimeter of the area proposed for annexation which is adjacent to the city limits: 35\%

## SIGNATURE(S):

The following owner(s) signature(s) represent a majority of the landowners owning a majority of the area sought to be annexed and signify that all information on the complete annexation application is correct, and that each owner has read and thoroughly understands all annexation information and requirements.

| Sign Name (Property Owner): | Jodd R.Lee | Date: 4-22-24 |
| :---: | :---: | :---: |
| Print Name (Property Owner): | Todd R Lee |  |
| Description of Land Owned: | A portion of the $\mathrm{SW}^{1} / 4 \mathrm{NE}^{1 / 4}$ and $\mathrm{SE}^{1 / 4} \mathrm{NE}^{1 / 4}$ Section 7, T33N, R79W |  |

Sign Name (Property Owner):
Date:
Print Name (Property Owner):
Description of Land Owned:

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Description of Land Owned: $\qquad$

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Description of Land Owned:
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## CITY OF MILLS <br> APPLICATION FOR PLAT/REPLAT <br> Pursuant to the City of Mills Zoning Ordinance

Date:
(Submittal Deadline)

City of Mills, Wyoming
$7044^{\text {th }}$ Street (Physical Address)
P.O. Box $789 \quad$ (Mailing Address)

Mills, Wyoming 82644

Return by:

For Meeting on: 5-2-24

## PLEASE PRINT

## SINGLE POINT OF CONTACT:

## APPLICANT/PROPERTY OWNER(S) INFORMATION: AGENT INFORMATION:

Print Owner Name:
Todd Lee
Owner Mailing Address:
523 E C St
City, State, Zip: Casper, WY 82601
Owner Phone: 307-267-2924
Applicant Email:Tlspainting56@gmail.com

Print Agent Name:
Paul Svenson, WLC Engineering Surveying
Agent Mailing Address:
200 Pronghorn
City, State, Zip: Casper, WY 82601
Agent Phone: 307-266-2524
Agent Email: psven@wlcwyo.com

## PROPERTY INFORMATION:

Subject property legal description (attach separate page if long legal): Portion of the SE1/4NE $1 / 4$ and SW1/4NE1/4, Section 7, T33N, R79W, 6th Natrona County, Wyoming. Per Tract 4 as described in Instrument \#1134455, 12-14-2022.
Physical address of subject property if available: 112 Vanhorn Ave., Mills, Wyoming 82604
Size of lot(s) 5.94 Acres sq. ft/acres:
Current zoning: Mills portion ER. County portior $C$ Current use: Fourplex apartment and vacant land
Intended use of the property: Subdivide into two lots. Keep apartment on one lot and build single family home on sec
Zoning within 300 feet: EB \& EI
Land use within 300 feet: Commercial \& Industrial

## ATTACHMENTS (REQUIRED):

1. Proof of ownership: $X$ $\qquad$ _(such as deed, title certification, attorney's title opinion)
2. Seven (7) full sized copies of the plat/replat: $X$
3. One reproducible $11 \times 17$ plat/replat hard copy: $x$
4. One plat/replat electronic copy (pdf): $x$

## RIGHT-OF-WAY / EASEMENT INFORMATION:

Right-of-Way / Easement Location: NA
(Example: along west property line, running north \& south)
Width of Existing Right-of-Way / Easement: $\qquad$ Number of Feet to be Vacated: $\qquad$
Please indicate the purpose for which the Right-of-Way / Easement is to be vacated / Abandoned

## SIGNATURE(S):

The following owner's signature signifies that all information on this application is accurate and correct to the best of the owner's knowledge; and that the owner has thoroughly read and understands all application information and requirements. [In addition to the owner's signature(s), if an agent of the owner is also to be notified and/or contacted for all communications relating to this application, please have the agent sign below.]

I (We) the undersigned owners) of the property described above do hereby make application to the City of Mills as follows:

OWNER Signature Iodate OWNER Signature $\qquad$
AGENT Signature $\qquad$

FEES (Plat/Replat): $\$ 10.00$ per lot ( $\$ 250.00$ minimum and a $\$ 1,000.00$ maximum), plus $\$ 150.00$ recording fee.
$\square$


## ANNEXATION AND PLAT OF "T-LEE"

AN ADDITION TO THE CITY OF MILLS, WYOMING A SUBDIVISION OF PORTIONS OF HE SW1/4NE1/4, SE1/4NE1/4, SECTION NSHIP 33 NORTH, RANGE 79 WES NATRONA COUNTY, WYOMING











Soid Parcel being sujiect to ony ond all reservations, easements ond rights-of-woy of record or os may otherwise exist.



TODD R LEE \& TERRY E LEE REVOCABLE TRUST 12/14/2022
TOOD R. LEE, TRUSTEE STAAE OF WYOMNG
COUNTY OF NARRNA ) ${ }^{\text {ss }}$
The foresoing instrument was ocknowedged before me by Tood R. LEE, TRUSTEE, TOOD R LEE \& TERRY E LEE REvoCABELI Witesss $m y$ hand ond officiol seal.
my commission expiess: $\qquad$ NOTARY Pueblic
TERRY E. LEE, TRUSTEE
STATE OF WYOMNG
COUNTY OF NATRONA
)
 Witress $m y$ hand ond officiol seol.

$$
\begin{aligned}
& \text { my commisision expires: } \\
& \text { Notary puble } \\
& \text { approvals } \\
& \text { Approved by the city Council of the city of Milis, Wyyming by Resosution No. duly possed, adopted }
\end{aligned}
$$ , duly possed, odopted

Attest: $\overline{\text { city Clerk }} A$
Inspected ond opproved this this ___ doy or - doy of - 20

City Engineer

## SURVEYORS CERTIFCATE





## T-LEE Addition - Final Resubdivision Plat



## Mills Zoning Districts

Mills, DB
Mills, DI: Developing IndustrialMills, DMH: Developing Mobile HomeMills, DR: Developing ResidentialMills, EB: Established Buisness
Mills, EI: Established Industrial

Mills, ER: Established Residential
Mills, PLI: Public Land Institutions
Mills, PUD: Planned Urban Development
Mills, MSR: Mixed Sized Residential
Mills, MU: Mixed Use
Mills, UA: Urban Agriculture
Mills, UR: Urban Agriculture Residential

## WARRANTY DEED

Todd Lee and Terry Lee, both individually and as husband and wife as tenants by the entireties ("Grantors"), for Ten Dollars and other good and valuable consideration, in hand paid, the receipt and sufficiency of which are hereby acknowledged, CONVEY AND WARRANT to Todd R. Lee and Terry E. Lee, Trustees of the Todd R. Lee and Terry E. Lee Revocable Trust, dated December 14, 2022, (the "Grantees"), whose mailing address is PO BOX 2151, Mills, WY 82644, the following described real estate located in Natrona County, Wyoming, hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State of Wyoming, to-wit:

## Tract 1:

Lots 1 and 2, Block 59, Casper Addition, an addition to the City of Casper, Natrona County Wyoming, together with all improvements thereon situate, and commonly known as:

523 East 'C' Street and 351 North Kimball, Casper, Wyoming 82601;

## Tract 2:

Beginning at the NW corner of the SE quarter of the NE quarter of Sec. 16, T $21 \mathrm{~N}, \mathrm{R} 87 \mathrm{~W}$ of the $6^{\text {th }} \mathrm{PM}$ : thence East 108.00 ft along the North side of the SE quarter of the NE quarter of said SEC. 16; thence South parallel to the West side of the SE quarter of the NE quarter of said Sec. 16, 201.66 ft ; thence West 108.00 ft . to the West side of the SE quarter of the NE quarter of said Sec. 16 ; thence North 201.66 ft . along the West side of the SE quarter of the NE quarter of said Sec. 16 to the point of beginning; said piece of land being in the SE quarter of the NE quarter of Sec. 16, T $21 \mathrm{~N}, \mathrm{R} 87 \mathrm{~W}$ of the $6^{\text {th }} \mathrm{PM}$ and containing .500 acres, more or less in the County of Carbon, State of Wyoming;

Tract 3:
LOT 1, BLOCK 13, TOWN OF MILLS, NATRONA COUNTY, WYOMING, TOGETHER WITH ALL IMPROVEMENTS THERON SITUATE;

## Tract 4:

A Parcel located in and being a portion of the $\mathrm{SE}^{1 / 4} \mathrm{NE}^{1 / 4}$ and $\mathrm{SW}^{1} / 4 \mathrm{NE}^{1 / 4}$, Section 7, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at the most northerly corner of the Parcel being described and also the northeasterly corner of that certain Tract identified as the House of Printing Tract and as described by deed recorded in the Office of the County Clerk of Natrona County, Wyoming as Instrument No. 471790 and also a point in the southerly line of that certain Tract identified as the Pepper Tank Tract and as described by deed recorded in the Office of the County, Clerk ofNatrona County, Wyoming as Instrument No. 447477 and from which point the northeasterly corner of said SW $1 / 4 \mathrm{NE} 1 / 4$, Section 7 bears $\mathrm{N} .42^{\circ} 10^{\prime} 14^{\prime \prime} \mathrm{E}$., 308.75 feet; thence from said Point ofBeginning and along the northeasterly line of the Parcel being described and also the southwesterly line of said Pepper Tank Tract as described in Instrument No. 447477, S. $51^{\circ} 42^{\prime} 58^{\prime \prime}$ E., 102,54 feet to a point, thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract, S. $47^{\circ} 14^{\prime} 58^{\prime \prime}$ E., 161.53 feet to a point; thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract, S. $40^{\circ} 11^{\prime} 58^{\prime \prime}$ E., 238.80 feet to a point; thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract, S. $38^{\circ} 53^{\prime} 58^{\prime \prime}$ E., 75.97 feet to a point; thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract, S. $56^{\circ} 16^{\prime} 58^{\prime \prime}$ E. 71.17 feet to a point; thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract. S. $49^{\circ} 35^{\prime} 58^{\prime \prime E}$ E., 109.36 feet to the most easterly corner of said Parcel; thence along the southeasterly line of said Parcel and

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northwesterly line of said Pepper Tank Tract as described in Instrument No. 447477, S. $26^{\circ} 39^{\prime} 02^{\prime \prime} \mathrm{W}$., 412.74 feet to the most southerly corner of said Parcel and a point in an intersection with the northeasterly right-of-way line of the Union Pacific Railroad; thence along the southwesterly line of said Parcel and northeasterly right-of-way line of said Railroad, N. $58^{\circ} 39^{\prime} 42^{\prime \prime} \mathrm{W}$., 197.37 feet to a point of curve; thence along the arc of a true curve to the right, having a radius of 2700.00 feet and through a central angle of $5^{\circ} 50^{\prime} 56^{\prime \prime}$, northwesterly, 275.62 feet and the chord of which bears N. $55^{\circ} 44^{\prime} 14^{\prime \prime} \mathrm{W}$., 275.50 feet to the southwesterly corner of said Parcel and a point in and intersection with the southeasterly line of 40 feet wide Van Horn Avenue as described in that deed recorded in the Office of the County Clerk of Natron County. Wyoming as Instrument No. 373137; thence along the northwesterly line of the Parcel being described and also the southeasterly line of said Van Horn Avenue as described in Instrument No. 373137, N. $39^{\circ} 27^{\prime} 41^{\prime \prime} \mathrm{E}$., 166.35 feet to a point of curve; thence along the arc of a true curve to the left, having a radius of 125.00 feet and through a central angle of $82^{\circ} 11^{\prime} 44^{\prime \prime}$, northwesterly, 179.32 feet and the chord of which bears $\mathrm{N} .1^{\circ} 38^{\prime} 11^{\prime \prime} \mathrm{W}$., 164.34 feet to a point of tangency; thence along the southwesterly line of said Parcel and the northeasterly line of said Van Horn Avenue as described in Instrument No. 373137, N. $42^{\circ} 44^{\prime} 03^{\prime \prime} \mathrm{W}$., 236.59 feet to a point and most westerly corner of said Parcel and a point in and intersection with the southeasterly line of said House of Printing Tract as described in Instrument No. 366917; thence along the northwesterly line of said Parcel and southeasterly line of said House of Printing Tract as described in Instrument No. 366917, N. $47^{\circ} 43^{\prime} 02^{\prime \prime}$ E., 165.82 feet to a point and most easterly corner of said House of Printing Tract; thence along the northeasterly line of said House of Printing Tract as described in Instrument No. 366917, N. $42^{\circ} 17^{\prime}$ W., 59.99 feet to a point and most northerly corner of said House of Printing Tract and a point in the southeasterly line of said House of Printing Tract as described in Instrument No. 471790; thence along the northwesterly line of said Parcel and the southeasterly line of said House of Printing Tract as described in Instrument No. 471790 , N. $47^{\circ} 43^{\circ} 02^{\prime \prime}$ E., 20.51 feet to the Point of Beginning and containing 5.991 acres, more or less.
together with all rights, property and interests appurtenant thereto, including without limitation, all buildings, improvements and fixtures located on the real estate, and all easements and rights-of-way pertaining thereto, but subject to all rights-of-way, easements, exceptions, reservations, conditions, covenants and restrictions presently of record, the provisions of which touch and concern, or pertain to, the above-described real estate.

The above-described real estate and the rights, property and interests appurtenant thereto, and any proceeds resulting from the sale or disposition thereof, shall retain its immunity from the claims of Grantees' separate creditors as if the property had remained held by the entireties in accordance with W.S. § 4-10-402(c).

IN WITNESS WHEREOF, Grantors execute this instrument this 14th day of December, 2022.


Todd Lee


## STATE OF WYOMING )

## SS:

## COUNTY OF NATRONA )

The foregoing instrument was acknowledged before me by Todd Lee and Terry Lee, as husband and wife as tenants by the entireties, this 14th day of December, 2022.
(Seal)
NOTARY PUBLIC
TOSHIA McINTYRE STATE OF WYOMING COUNTY OF NATRON
My Commission Expires January 11, 2025

My Commission Expires: $\qquad$ $1-11.25$


