704 Fourth Street PO Box 789 Mills, Wyoming



(307) 234-6679 (307) 234-6528 Fax

T-LEE Addition

Annexation

Planning Commission Meeting May 2, 2024

City Council Meeting

Applicants: Todd & Terry Lee

Case Number: 24.02 FSP

Agent: Paul Svenson, WLC Engineering

Summary: The applicant is proposing to subdivide approximately 5.93-acres into two (2) lots, one 1.25-acres in size and the other being 4.68-acres in size.

Legal Description: A portion of the SW1/4NE1/4 and SE1/4NE1/4 Section 7, T33N, R79W

Location: The property is located on the southeast curve where 1st Street changes to Van Horn Avenue.

Current Zoning: ER (Established Residential) & County Zoning – LI (Light Industrial)

*the zoning will be changed when the amended Title 17 is adopted.

Existing Land Use: There is an existing multi-family apartment structure on proposed Lot 2.

Adjacent Land Use: North: Various Commercial Businesses (EB)

South: Unplatted larger acreage parcels (EI) East: Pepper Tank Business (County)

West: Various Commercial Businesses & Park Land (EB & PLI)

Planning Considerations:

In April 2024, Todd & Terry Lee submitted the attached petition to annex a parcel of land located in a portion of the SW½NE½ and SE½NE½ Section 7, T33N, R79W. A portion of this property is already within the City of Mills boundaries, as it appears the 1/16 line within Section 7 was a historical boundary line for annexation for Mills. The portion of the property west of this 1/16 line is in the city limits, while the remainder is outside. This has presented development challenges for the property owner, with a portion of the property being in Natrona County jurisdiction.

There is also an existing multi-family apartment structure on the portion of the property that is within Mills boundary. The owner is ready to move forward with development of the remainder of the property and has timely submitted a petition for annexation and a final subdivision plat to create two separate parcels.

Annexation Notification

Per statute, notification of the annexation was sent by certified mail to Utility Providers, Natrona County Road & Bridge, and surrounding landowners. No comments were received as of the date of this report.

T-LEE Final Subdivision Plat

The T-LEE final subdivision plat was submitted in conjunction with the petition for annexation. It has been sent to utility providers and the development review group. No comments have been received as of the date of this report.

Annexation Procedure

The proposed annexation is required by Wyoming State Statute to proceed according to the following:

- The city received a signed Annexation Petition containing a legal description and map of the subject property on April 22, 2024.
- After verification by the City that the Petition is complete, the City Council will adopt a resolution certifying compliance with Wyoming Statute.
- A plat of the area to be annexed has been prepared and will be presented to the Planning Commission for recommendation to City Council.
- A public hearing is conducted after the required notification period and an annexation report will be prepared.

Staff Recommendation:

Staff recommends APPROVAL of the proposed annexation and that the Planning Commission make a 'do pass' recommendation to City Council.

Planning Commission Recommendation:

City Council Decision:

(307) 234-6679 (307) 234-6528 Fax

704 Fourth Street PO Box 789 Mills, Wyoming



T-LEE Addition

Final Plat

Planning Commission Meeting

City Council Meeting

Case Number: 24.02 FSP

May 2, 2024

Applicants: Todd & Terry Lee

Agent: Paul Svenson, WLC Engineering

Summary: The applicant is proposing to subdivide approximately 5.93-acres into two (2) lots, one 1.25-acres in size and the other being 4.68-acres in size.

Legal Description: A portion of the SW1/4NE1/4 and SE1/4NE1/4 Section 7, T33N, R79W

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Adjacent Land Use: North: Various Commercial Businesses (EB)

South: Unplatted larger acreage parcels (EI)

East: Pepper Tank Business (County)

West: Various Commercial Businesses & Park Land (EB & PLI)

Planning Considerations:

- 1. Most of the property lies within the floodplain. Show the floodplain zone boundary lines on the plat for clarification.
- 2. Clarify the 20' wide utility easement shown with the tie along the boundary between Lots 1 & 2 and the 10' utility easement crossing the eastern corner of Lot 1
 - a. The line is different than the symbol for other easements and the line shown in the legend.

- 3. Cosmetic changes to the plat:
 - a. The 1/16 line is the same symbol as the 'Easement' line in the legend
 - b. Darken the boundary line between Lots 1 & 2
 - c. There are lines running through some of the bearings & distances, making them hard to read, e.g. the top back of curb line and the line near the NE corner of Lot 2, running through the POB information.
 - d. Label the width of Van Horn Avenue
- 4. Survey Reviews:
 - a. Add a set corner symbol on the easterly property line
 - b. Set brass caps at all perimeter corners

Staff Recommendation:

Staff recommends APPROVAL of the final plat upon all planning considerations being completed.

Planning Commission Recommendation:

City Council Decision:



CITY OF MILLS PETITION FOR ANNEXATION



DESCRIBING CERTAIN LANDS AND/OR REQUESTING THAT SAID LANDS BE ANNEXED TO AND MADE A PART OF THE MUNICIPAL CORPORATION OF MILLS, WYOMING.

City of Mills, Wyoming 704 4 th Street (Physical Address) P.O. Box 789 (Mailing Address) Mills, Wyoming 82644			Date:					
PLEASE PRINT								
	PLICANT/PROPERTY OWNER(S) INFORM. nt Owner Name:	ATION:	AGENT INFORMATION: Print Agent Name:					
Ow	rner Mailing Address:		Agent Mailing Address:					
Cit	y, State, Zip:	City, State, Zip:						
Ow	ner Phone:							
	plicant Email:	Agent Email:						
	OPERTY INFORMATION:							
Sub	oject property legal description (attach separate page if le	ong legal):_						
Phy	vsical address of subject property if available:							
Siz	e of lot(s)		sq. ft	/acres.				
Cui	rent zoning:Curre	ent use:						
Inte	ended use of the property:							
Zor	ning within 300 feet:	Land use within 300 feet:						
SU	BDIVISION INFORMATION:							
1.	. Proposed Name of Subdivision to be Annexed:							
2. New Legal Description of Land to be Annexed (Must Provide Area Map):								
3.	Size of Proposed Subdivision; Square Feet and/or Acres							
4.	Number of Lots and Blocks							
5.	Present Zoning, City or County							
6.	Proposed Zoning							
7.	Ultimate Land Use							
8.	Present Land Use							
9.	Proposed Use of Land							
10.	Open Space or Public Sites Dedication:							
	A. Land Allocation							
	B. Cash Payment							

C.	(Commercial and Industrial areas only) Landscaping							
11.	•	Ü		1 1	re Annexation Reports can be charged to the Petitioner.			
12.	Surrounding land uses, zoning, and status:							
		LAND USI	<u> </u>	ZONING	CITY OR COU	<u>NTY</u>		
	NORTH					_		
	SOUTH	-				<u> </u>		
	EAST					_		
	WEST					_		
13.		erimeter of the	e area nrono	sed for annevation	n which is adjacent to	o the city limits:		
13.	refeelit of the p	erimeter of the	e area prope	sect for annexacto	n which is adjacent o	o the city finites.		
SIGNA	ATURE(S):							
be anne	exed and signify the	hat all informa	ation on the		ion application is co	jority of the area sought to rrect, and that each owner		
Sign Na	ame (Property Ow	vner):		Jodd R. Lee		Date: 4-22-24		
Print N	ame (Property Ov	vner):	Todd R Lee					
Description of Land Owned:		ned:	A portion of the SW¼NE¼ and SE¼NE¼ Section 7, T33N, R79W					
•	ame (Property Ow					Date:		
	ame (Property Ov							
Descrip	otion of Land Own	ned:						
Sign Na	ame (Property Ow	vner):				Date:		
Print N	ame (Property Ov	vner):						
Descrip	otion of Land Own	ned:						
Sian No	ame (Property Ow	mar).				Date:		
_	ame (Property Ov							
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_ 55011p	Lon of Land OWI							
Sign Na	ame (Property Ow	vner):				Date:		
Print N	ame (Property Ov	vner):						
Descrip	otion of Land Own	ned:						
Sign Na	ame (Property Ow	vner):				Date:		
_	ame (Property Ov							
Descrir	otion of Land Owi	ned:						



CITY OF MILLS APPLICATION FOR PLAT/REPLAT



Pursuant to the City of Mills Zoning Ordinance

City of Mills, Wyoming
704 4th Street (Physical Address)
P.O. Box 789 (Mailing Address)
Mills, Wyoming 82644

Por Meeting on

Mills, Wyoming 82644	For Meeting on:		
PLEASE PRINT			
SINGLE POINT OF CONTACT:			
APPLICANT/PROPERTY OWNER(S) INFORMATION: Print Owner Name:	N: AGENT INFORMATION: Print Agent Name:		
Owner Mailing Address:	Agent Mailing Address:		
City, State, Zip:	City, State, Zip:		
Owner Phone:	Agent Phone:		
Applicant Email:	Agent Email:		
Physical address of subject property if available: Size of lot(s)			
ATTACHMENTS (REQUIRED): 1. Proof of ownership: (such as deed, title certifi 2. Seven (7) full sized copies of the plat/replat: 3. One reproducible 11 x 17 plat/replat hard copy: 4. One plat/replat electronic copy (pdf):			
RIGHT-OF-WAY / EASEMENT INFORMATION:			
Right-of-Way / Easement Location: (Example: along west pro	operty line, running north & south)		
Width of Existing Right-of-Way / Easement:	Number of Feet to be Vacated:		

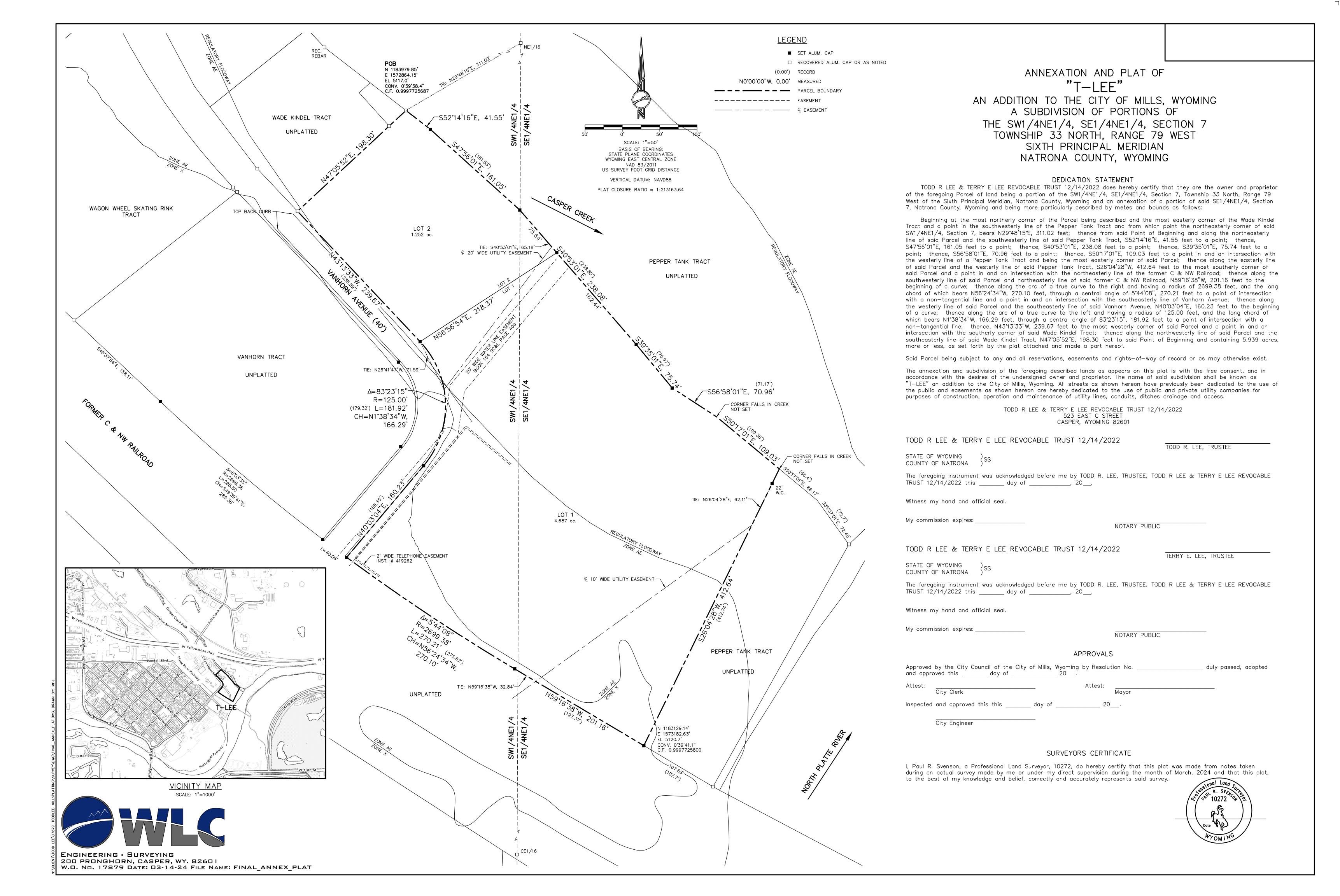
SIGNATURE(S):

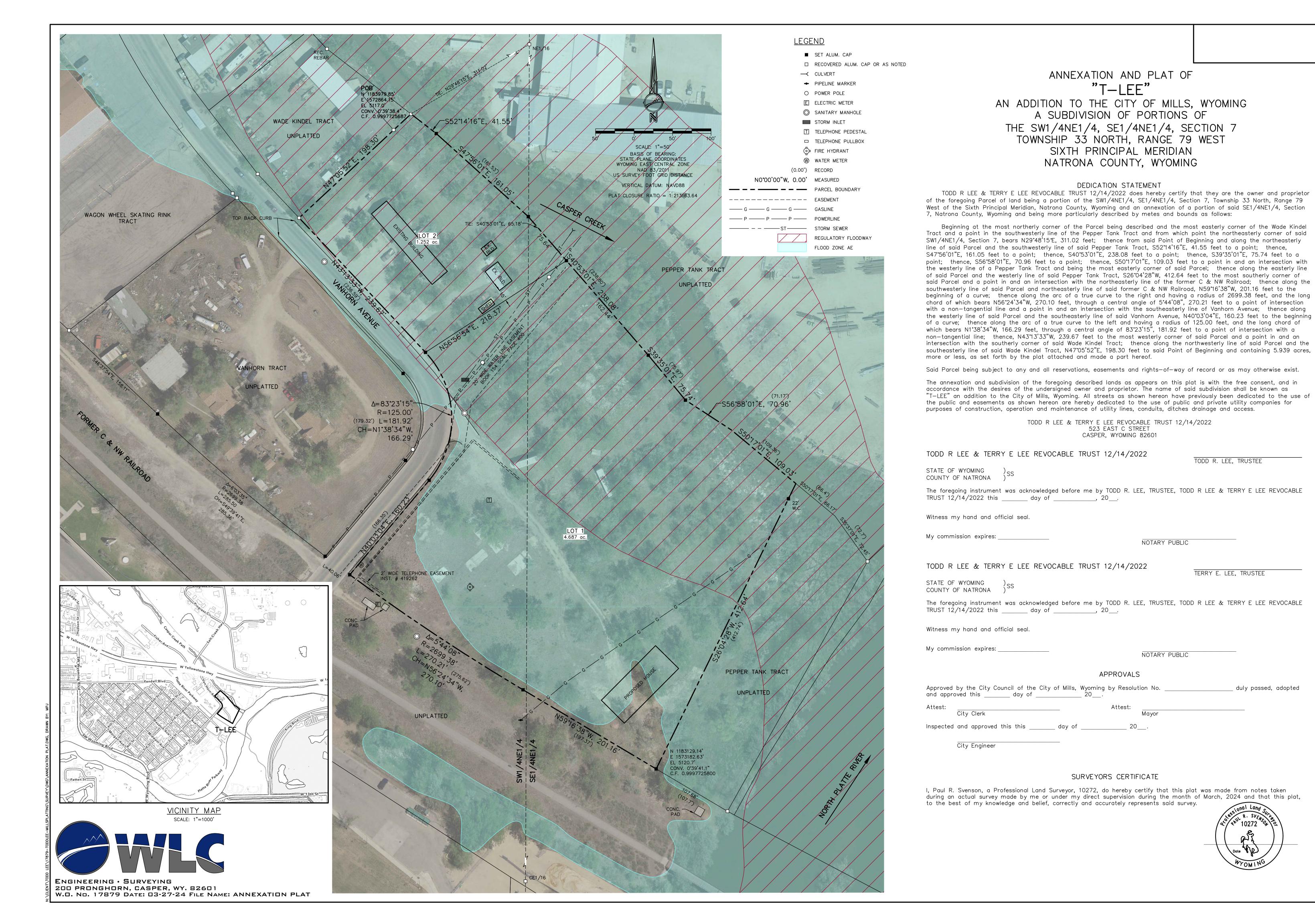
The following owner's signature signifies that all information on this application is accurate and correct to the best of the owner's knowledge; and that the owner has thoroughly read and understands all application information and requirements. [In addition to the owner's signature(s), if an agent of the owner is also to be notified and/or contacted for all communications relating to this application, please have the agent sign below.]

Please indicate the purpose for which the Right-of-Way / Easement is to be vacated / Abandoned

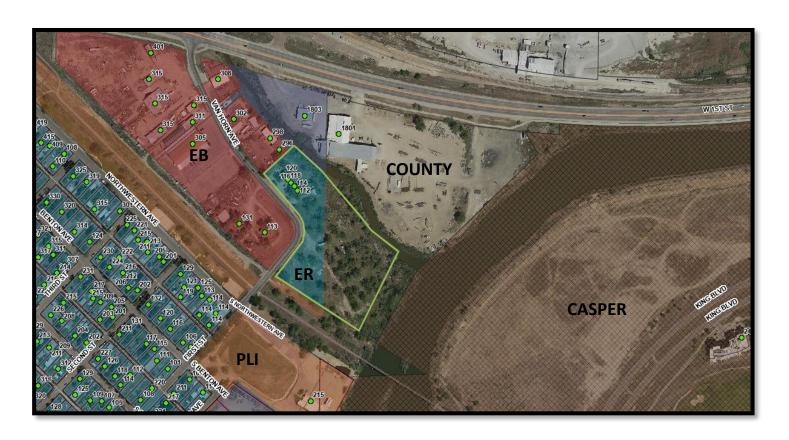
I (we) the undersigned owner(s) of the prop	erty described above do hereby make appli	cation to the City of Mills as follows:
OWNER Signature Jodg R. Lee	OWNER Signature	
AGENT Signature		
FEES (Plat/Replat): \$10.00 per lot (\$250.00 mini	mum and a \$1,000.00 maximum), plus \$15	50.00 recording fee.
For Office Use Only: Signature verified:	Proof of ownership provided:	Fee Paid: \$

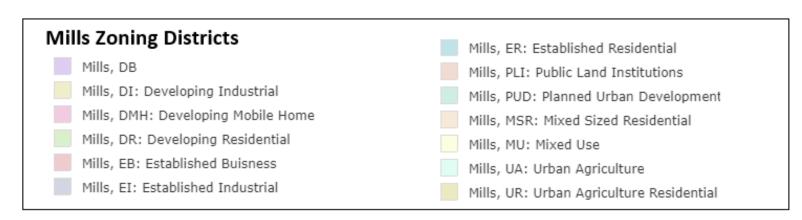
City of Mills Rev. 12/2015





T-LEE Addition - Final Resubdivision Plat





WARRANTY DEED

Todd Lee and Terry Lee, both individually and as husband and wife as tenants by the entireties ("Grantors"), for Ten Dollars and other good and valuable consideration, in hand paid, the receipt and sufficiency of which are hereby acknowledged, CONVEY AND WARRANT to Todd R. Lee and Terry E. Lee, Trustees of the Todd R. Lee and Terry E. Lee Revocable Trust, dated December 14, 2022, (the "Grantees"), whose mailing address is PO BOX 2151, Mills, WY 82644, the following described real estate located in Natrona County, Wyoming, hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State of Wyoming, to-wit:

Tract 1:

Lots 1 and 2, Block 59, Casper Addition, an addition to the City of Casper, Natrona County Wyoming, together with all improvements thereon situate, and commonly known as:

523 East 'C' Street and 351 North Kimball, Casper, Wyoming 82601;

Tract 2:

Beginning at the NW corner of the SE quarter of the NE quarter of Sec. 16, T 21N, R 87 W of the 6th PM: thence East 108.00 ft along the North side of the SE quarter of the NE quarter of said SEC. 16; thence South parallel to the West side of the SE quarter of the NE quarter of said Sec. 16, 201.66 ft; thence West 108.00 ft. to the West side of the SE quarter of the NE quarter of said Sec. 16; thence North 201.66 ft. along the West side of the SE quarter of the NE quarter of said Sec. 16 to the point of beginning; said piece of land being in the SE quarter of the NE quarter of Sec. 16, T 21 N, R87 W of the 6th PM and containing .500 acres, more or less in the County of Carbon, State of Wyoming;

Tract 3:

LOT 1, BLOCK 13, TOWN OF MILLS, NATRONA COUNTY, WYOMING, TOGETHER WITH ALL IMPROVEMENTS THERON SITUATE;

Tract 4:

A Parcel located in and being a portion of the SE¼NE¼ and SW¼NE¼, Section 7, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at the most northerly corner of the Parcel being described and also the northeasterly corner of that certain Tract identified as the House of Printing Tract and as described by deed recorded in the Office of the County Clerk of Natrona County, Wyoming as Instrument No. 471790 and also a point in the southerly line of that certain Tract identified as the Pepper Tank Tract and as described by deed recorded in the Office of the County, Clerk of Natrona County, Wyoming as Instrument No. 447477 and from which point the northeasterly corner of said SW1/4NE1/4, Section 7 bears N.42°10'14"E., 308.75 feet; thence from said Point of Beginning and along the northeasterly line of the Parcel being described and also the southwesterly line of said Pepper Tank Tract as described in Instrument No. 447477, S.51°42'58"E., 102,54 feet to a point, thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract, S.47°14'58"E., 161.53 feet to a point; thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract. S.40°11'58"E., 238.80 feet to a point; thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract, S.38°53'58"E., 75.97 feet to a point; thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract, S.56° 16'58"E. 71.17 feet to a point; thence continuing along the northeasterly line of said Parcel and the southwesterly line of said Pepper Tank Tract. S.49°35'58"E., 109.36 feet to the most easterly corner of said Parcel; thence along the southeasterly line of said Parcel and

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NATRONA COUNTY CLERK

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northwesterly line of said Pepper Tank Tract as described in Instrument No. 447477, S.26°39'02"W., 412.74 feet to the most southerly corner of said Parcel and a point in an intersection with the northeasterly right-of-way line of the Union Pacific Railroad; thence along the southwesterly line of said Parcel and northeasterly right-of-way line of said Railroad, N.58°39'42"W., 197.37 feet to a point of curve; thence along the arc of a true curve to the right, having a radius of 2700.00 feet and through a central angle of 5°50'56", northwesterly, 275.62 feet and the chord of which bears N.55°44'14"W., 275.50 feet to the southwesterly corner of said Parcel and a point in and intersection with the southeasterly line of 40 feet wide Van Horn Avenue as described in that deed recorded in the Office of the County Clerk of Natrona County. Wyoming as Instrument No. 373137; thence along the northwesterly line of the Parcel being described and also the southeasterly line of said Van Horn Avenue as described in Instrument No. 373137, N.39°27'41"E., 166.35 feet to a point of curve; thence along the arc of a true curve to the left, having a radius of 125.00 feet and through a central angle of 82°11'44", northwesterly, 179.32 feet and the chord of which bears N.1°38'11"W., 164.34 feet to a point of tangency; thence along the southwesterly line of said Parcel and the northeasterly line of said Van Horn Avenue as described in Instrument No. 373137, N.42°44'03"W., 236.59 feet to a point and most westerly corner of said Parcel and a point in and intersection with the southeasterly line of said House of Printing Tract as described in Instrument No. 366917; thence along the northwesterly line of said Parcel and southeasterly line of said House of Printing Tract as described in Instrument No. 366917, N.47°43'02"E., 165.82 feet to a point and most easterly corner of said House of Printing Tract; thence along the northeasterly line of said House of Printing Tract as described in Instrument No. 366917, N.42°17'W., 59.99 feet to a point and most northerly corner of said House of Printing Tract and a point in the southeasterly line of said House of Printing Tract as described in Instrument No. 471790; thence along the northwesterly line of said Parcel and the southeasterly line of said House of Printing Tract as described in Instrument No. 471790, N. 47°43'02"E., 20.51 feet to the Point of Beginning and containing 5.991 acres, more or less.

together with all rights, property and interests appurtenant thereto, including without limitation, all buildings, improvements and fixtures located on the real estate, and all easements and rights-of-way pertaining thereto, but subject to all rights-of-way, easements, exceptions, reservations, conditions, covenants and restrictions presently of record, the provisions of which touch and concern, or pertain to, the above-described real estate.

The above-described real estate and the rights, property and interests appurtenant thereto, and any proceeds resulting from the sale or disposition thereof, shall retain its immunity from the claims of Grantees' separate creditors as if the property had remained held by the entireties in accordance with W.S. § 4-10-402(c).

IN WITNESS WHEREOF, Grantors execute this instrument this 14th day of December, 2022.

Todd I ee

Town I oo

STATE OF WYOMING

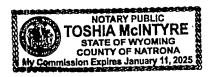
ss:

)

COUNTY OF NATRONA)

The foregoing instrument was acknowledged before me by Todd Lee and Terry Lee, as husband and wife as tenants by the entireties, this 14th day of December, 2022.

(Seal)



Notary Public

My Commission Expires: _