

# REGULAR TOWN HALL MEETING

March 22nd, 2017

**Meeting called to order by Mayor at 7:00pm**

**Present:** Mayor Coleman, Councilman Ives, Councilman McCarthy, Councilman Pyatt, Councilman

**Pledge of Allegiance:**

**Approval of the Minutes from March 8th, 2017:** Councilman Pyatt made the motion to approve the minutes from March 8<sup>th</sup>, 2017. Councilman McCarthy seconded. All Ayes-Motion carried.

**Business Licenses:**

**NEW:** All in One Mechanics INC, Ginsbach Construction. Councilman McCarthy made the motion to approve the two new business licenses. Councilman Ives seconded. All Ayes-Motion carried.

**Renewal Business Licenses:** There are 12 businesses up for renewal. The businesses are as follows:

Bruce Magrum, Casper Seamless Gutters, Century 21 Action Realty, Ferguson Enterprises, Homax Sales, Homax Sales Store, Mobile Concrete INC, Oil Capital Tree Service, Stone River Masonry, Sullivan Trucking INC, Wyoming Trading Company, Expressions School of Theatrical Dance. Councilman Pyatt made the motion to approve the 12 businesses up for renewal. Councilman McCarthy seconded. All Ayes-Motion carried.

**Resolution 2017-12:** A Resolution Removing the Former Town Treasurer Connie Richardson from All Accounts. Councilman Ives made the motion to approve Resolution 2017-12. Councilman Wales seconded. All Ayes-Motion carried.

**Resolution 2017-13:** A Resolution Approving the Percentage For Water, Sewer and Sanitation to go into a Reserve Account.

- 7% from Sewer Income
- 10% from Sanitation Income
- 5% from Water Income

Councilman Pyatt made the motion to approve Resolution 2017-13; approving the percentage from water, sewer and sanitation to into a reserve account. Councilman McCarthy seconded. All Ayes-Motion carried.

**Resolution 2017-14: A Resolution Transferring Money from the Last Four Quarters of 2016 from Utility Billing to the Reserve Accounts for Water, Sewer and Sanitation.** Councilman Ives made the motion to approve Resolution 2017-14, A Resolution transferring money from the last four quarters of 2016 from utility billing to the reserve accounts for water, sewer and sanitation. Councilman Pyatt seconded. All Ayes-Motion carried.

**Ordinance 700: Second Reading: An Ordinance Amending Ordinance 13.04.120 Pertaining to Fees Due; Defaulters ineligible for Service.** Councilman McCarthy made the motion to approve Ordinance 700 on second reading. Councilman Ives seconded. All Ayes-motion carried.

**Council Approval of February 2017 Bank Reconciliation Report and Revenue and Expenditure Report:** Councilman Pyatt made the motion to approve the February 2017 Bank Reconciliation Report. Councilman McCarthy seconded. All Ayes-Motion carried.

**Authorize Council to approve the Payroll Reports and Expenditure:**

- **Fire:** 02-25-2017 to 03-08-2017.....\$12,574.79
- **Town Employees:** 02-21-2017 to 03-06-2017.....\$53,137.13
- Councilman McCarthy made the motion to approve the payroll reports for the fire and town employees. Councilman Wales seconded. All Ayes-Motion carried.

**Pay Bills on Voucher List and the Petty Cash Report and approve the voided and manual Checks:** Councilman Ives made the motion to approve the vouchers, and petty cash report and approve the voided and manual checks. Councilman Pyatt seconded. All Ayes-Motion carried.

- Petty Cash: 0.00
- Vouchers: \$65,721.70
- Manual Checks: \$626.00
- Voided Checks: \$11,853.24

**Authorize Mayor to Sign the Natrona County Travel and Tourism Joint Power Agreement:** Councilman McCarthy made the motion for the Mayor to sign the Natrona County Travel and Tourism Joint Power Agreement. Councilman Ives seconded. All Ayes-Motion carried.

**Authorize Mayor and Council to Approve the Bid from Modern Electric for New Lighting at Town Hall for \$12,915.00:** Councilman Pyatt made the motion to approve the bid from Modern Electric for new lighting at Town Hall for \$12,915.00. Councilman Ives seconded. All Ayes-Motion carried.

**Authorize Mayor and Council to Approve the HUB International Mountain States Limited Renewal Insurance Quote for Insurance of Town Assets for \$22,323.00.** Councilman Pyatt made the motion for the approval of the HUB International Mountain States Limited Renewal Insurance Quote for Town Assets. Councilman Wales seconded. All Ayes-Motion carried.

**Accept the Resignation Letter from Nash Trenkle P & Z Member:** Councilman McCarthy made the motion to accept the resignation letter from Nash Trenkle. Councilman Pyatt seconded. All Ayes-Motion carried.

**Swear in Interim Treasurer Christina MacRae:** Town Clerk, Christine Trumbull read Christina her oath of office as interim treasurer.

**Unfinished Business:** None

**Open Discussion:**

- Gary Lever was present for Providence Properties LLC about the World Class Autos building located at 4949 West Yellowstone. The original contractor has abandoned the construction project and left the building partially built. He was asking that we keep the building moving and do not delay in the construction of the building. They want to keep it a safe environment for everyone. Town Attorney Pat Holshcer made the comment that he and his attorney Keith Nachbar needs to contact him as soon as possible. They will talk about the construction of the building then. They agreed that Gary and his attorney would contact Pat on 3-23-2017 at 9am.

**7:14pm: Councilman Pyatt made the motion to go into an executive session on Tract 2, a real-estate transaction. Councilman McCarthy seconded. All Ayes-Motion carried.**

**Mayor closed the Council Meeting at 7:14pm**

**Returned from Executive Session: 7:36pm**

**Mayor opened the Council Meeting at 7:36pm**

**Councilman Pyatt made the motion to approve Tract 2 for \$2.1 Million. Councilman Ives seconded. All Ayes-Motion carried.**

Mayor asked what we are doing on the CORAB situation. Kevin O’Hearn Town Building Inspector mention that Mike from CORAB really wants to get this deal done. He is willing to negotiate the reason for the low cost. Wants to talk about renting spots. Mayor also mention that we no longer need the 10 spaces at the Police station for officers coming in from out of town. They will get housing at Casper College. Kevin will get with Mike and have him make some recommendations and we will look at them and come back with our answer.

**ADJOURNMENT:** Councilman McCarthy made the motion to adjourn the council meeting at 7:50pm Councilman Pyatt seconded. All Ayes, Motion carried.

Mayor: Seth Coleman\_\_\_\_\_

Attested: Christine Trumbull\_\_\_\_\_