

# REGULAR TOWN HALL MEETING

## September 28th, 2016

### Meeting called to order by Mayor at 7:00pm

**Present:** Mayor Coleman, Councilman McCarthy, Councilman Pitts.

### **Pledge of Allegiance:**

**Approval of the Minutes from September 14th, 2016:** Councilman Pitts made the motion to approve the minutes from September 14th, 2016. Councilman McCarthy seconded. All Ayes-Motion carried.

**Mayor to Appoint Christine Trumbull as Town Clerk:** Mayor Coleman announced the appointment of Christine Trumbull as Town Clerk. Councilman McCarthy made the motion to approve the appointment of Christine Trumbull as Town Clerk. Councilman Pitts seconded. All Ayes-Motion carried. Mayor read her oath to position of Town Clerk.

### **Business Licenses:**

#### **NEW:**

Custom Fence Company, Breit Roofing, Clarks Roofing Plus LLC, Davidson Mechanical, G & R Construction, Metal Line Fabrication, Nuclear Care Partners LLC, Petroleum Installation Specialists, Ron J Peterson Construction, Waste Connections, Westech Title. All businesses are out of town and not required to come. Councilman Pitts made the motion to approve all the new businesses listed above. Councilman McCarthy seconded. All Ayes-Motion carried.

**Renewal Business Licenses:** There are 7 businesses up for renewal. The businesses are as follows:

Equipment Maintenance, Chip-N- Dale Daycare, MQ Enterprises, Nix Sign Company, Pat's Meat Discounter, SD Smith Consultants, Tri-Mountain Construction INC. Councilman McCarthy made the motion to approve the 7 businesses up for renewal. Councilman Pitts seconded. All Ayes-Motion carried.

Scott Radden mentioned that we put in the ad as time allows for the public hearing. Rob mentioned that we have always put a time and we should stick to it because that is what we have always done and some people might come later. Since we have other business let's do that first.

**Resolution 2016-26:** Authorizing the Interim Mayor to Execute Agreement with Children's Advocacy Project and Providing for the Payment of Services Provided. Councilman Pitts made the motion to approve Resolution 2016-26. Councilman McCarthy seconded. All Ayes-Motion carried.

**Resolution 2016-27:** Approving the Building Inspector will have a Town Credit Card to Use for Work Expenses. Councilman McCarthy made the motion to approve Resolution 2016-27. Councilman Pitts seconded. All Ayes-Motion carried.

**Resolution 2016-28:** A Resolution Authorizing the Mayor and Council Members the Option to Participate in the Cell Phone Agreement. Councilman Pitts made the motion to approve Resolution 2016-28. Councilman McCarthy seconded. All Ayes-Motion carried.

**Resolution 2016-29:** A Resolution Approving the Vacation and Replat of ByPass Industrial Park NO. 2. Kevin O'Hearn mentioned that we are doing this because it is 1 mile from our growth boundary. Councilman McCarthy made the motion to approve Resolution 2016-29. Councilman Pitts seconded. All Ayes-Motion carried.

**Resolution 2016-30:** A Resolution Designating that the Clerk of Court Be Added as a Signor on the Court Accounts. Councilman Pitts made the motion to approve Resolution 2016-30. Councilman McCarthy seconded. All Ayes-Motion carried.

**Resolution 2016-31:** Salaries. Mayor mentioned that there were some administration errors on the first one that needed to be fixed and cleared up. Councilman Pitts made the motion to approve Resolution 2016-31. Councilman McCarthy seconded. All Ayes-Motion carried.

**Ordinance 685: 3<sup>rd</sup> AND FINAL READING:** An Ordinance Amending Ordinance 624; To Establish Permit Fees for Building Additions, Mechanical & Plumbing, Gas Appliances, Demolition of Residential & Commercial Buildings, Fences, Porches, Decks, Roofing, Landscaping and Signs, with changes. Councilman McCarthy made the motion to approve Ordinance 685 on 3<sup>rd</sup> final reading. Councilman Pitts seconded. All Ayes-Motion carried. Robert Selvery asked that if a person is doing some minor repairs do they have to have a permit. Kevin mentioned that for minor repairs no but we follow the Residential Codes of 2015.

**Ordinance 686: 3<sup>rd</sup> AND FINAL READING:** (Tabled 9-14-2016) An Ordinance Amending Ordinance 647 Mobile Homes: Councilman Pitts made the motion to take Ordinance 686 off the table. Councilman McCarthy seconded. All Ayes-Motion carried. Councilman Pitts made the motion to approve Ordinance 686 on 3<sup>rd</sup> and final reading with changes to the appeals section that was read by the Mayor. Councilman McCarthy seconded. All Ayes-Motion carried.

**Ordinance 687: 3<sup>rd</sup> AND FINAL READING:** An Ordinance to Amend the Mills Municipal Code 5-12-220 Article VI; Special Permits: Councilman Pitts made the motion to bring Ordinance 687 off the table. Councilman McCarthy seconded. All Ayes-Motion carried. Councilman McCarthy made the motion to approve Ordinance 687 on 2<sup>nd</sup> reading with changes. Councilman Pitts seconded. All Ayes-Motion carried.

**Ordinance 691: 1<sup>st</sup> Reading:** An Ordinance Establishing an amendment to the Annual Appropriation of Funds for The Fiscal Year 2015-2016. For the Town of Mills, Natrona County, Wyoming. No motion was established therefore it died.

**Ordinance 692: 1<sup>st</sup> Reading:** An Ordinance Amending Ordinance 642 of the Town of Mills; Pertaining to the Hours of Service and Compensation for the Office of Mayor. Councilman Pitts made the motion to approve Ordinance 692 on 1<sup>st</sup> reading. Councilman McCarthy seconded. All Ayes-Motion carried.

**Ordinance 693: 1<sup>st</sup> Reading:** An Ordinance to Amend Section 2.24.090 of the Mills Municipal Code to Specify a Date Certain for the Municipal Court to Settle Its Accounts and Make Payment to the Town Treasurer. Councilman McCarthy made the motion to approve Ordinance 693 on 1<sup>st</sup> reading. Councilman Pitts seconded. All Ayes-Motion carried.

#### **Mayor closed the Council Meeting at 7:16pm**

#### **Mayor opened the Public Hearing at 7:16pm**

Mayor now declared the Public Hearing opened for the consideration of a Special Use Permit to be issued to allow a 100-foot Lattice Cell Phone Tower in Established Industrial; Union Wireless. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern and state your name and address for the record. Do we have a report on this item? Scott Radden Town Planner gave a report on this item. The P & Z held a meeting and gave a due pass on this item.

Mayor asked if there was anyone in the audience who wishes to speak in favor of this item. Christopher Manily was present from Union Wireless to approve this item. Again, Councilman Coleman asked if there was anyone in the audience who wishes to speak in favor of this item. Again, if there anyone in the audience who wishes to speak in favor of this item. Then Mayor then asked if there was anyone in the audience who wishes to speak in opposition to this item. Again, is there anyone in the audience who wishes to speak in opposition to this item. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Next, Mayor mention that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:21PM.

#### **Mayor re-opened the Council Meeting at 7:21PM.**

**Resolution 2016-25:** Special Use Permit to allow a 100 Foot Lattice Cell Phone Tower in Established Industrial; Union Wireless. Site Plan agreement. Councilman McCarthy made the motion to approve Resolution 2016-25. Councilman Pitts seconded. All Ayes-Motion carried.

**Pay Bills on Voucher List:** Councilman Pitts made the motion to approve the vouchers. Councilman McCarthy seconded. All Ayes-Motion carried.

#### **Authorize Council to approve the Payroll Reports and Expenditure:**

- **Fire:** 09-05-2016 to 10-02-2016
- **Town Employees:** 09-05-2016 to 10-02-2016
- Councilman McCarthy made the motion to approve the payroll reports for the fire and town employees. Councilman Pitts seconded. All Ayes-Motion carried.

**Unfinished Business:**

**Mayor to Appoint New Council Members:** Mayor made the announcement that Darla Ives will be appointed to take Cecil Engels spot. Councilman Pitts made the motion to approve the appointment of Darla Ives to take Cecil Engels spot. Councilman McCarthy seconded. All Ayes-Motion carried. Mayor then made the announcement that Mike Pyatt will be appointed to take Seth Coleman's Councilman spot and remain in that spot till Jan of 2019. Councilman McCarthy made the motion to approve the appointment of Mike Pyatt to Seth Coleman's councilman spot. Councilman Pitts seconded. All Ayes-Motion carried.

**Mayor Coleman made the announcement that the next council meeting will be October 12<sup>th</sup>, 2016 where the oaths of the new appointed council members will be held.**

**Councilman Pitts wanted to thank everyone who applied for the council positions and please keep coming to the council meetings and letting your voice be heard.**

**Open Discussion:** None

**ADJOURNMENT:** Councilman Pitts made the motion to adjourn the council meeting at 7:25pm Councilman McCarthy seconded. All Ayes, Motion carried.

Mayor: Seth Coleman \_\_\_\_\_

Attested: Christine Trumbull \_\_\_\_\_