



## **REGULAR TOWN HALL MEETING**

**October 29<sup>th</sup>, 2019**

**Meeting called to order by Mayor Coleman at 7:00PM**

**Present:** Mayor Coleman, Councilman Ives, Councilman, Councilman Hollander,

**Pledge of Allegiance:**

**Mayor Asked for A Motion to Approve the Absence of Councilman McCarthy and Councilman Wales.**

Councilman Ives made the motion to approve the absence of Councilman McCarthy and Councilman Wales. Councilman Hollander second. All Ayes-Motion carried,

**Approval of the Meeting Minutes from October 15<sup>th</sup>, 2019.**

Councilman Ives made the motion to approve the meeting minutes from October 15<sup>th</sup>, 2019. Councilman Hollander seconded. All Ayes Motion carried.

**New Business Licenses:** Two new Business and Contractor license are as follows.

Big Horn Tire, Jane Bowman DBA Advancing Abilities

Councilman Ives made the motion to approve the two new business/contractor licenses. Councilman Hollander seconded. All Ayes-Motion carried.

**Renewal Business Licenses:** 10 Business for renewal as follows:

Bar W Construction, CDT Properties, Dave's Roofing, Fiberglass & Moore LLC, Fort Casper Campground, Ludwig's Plumbing & Heating, Pinnacle Construction, Richard S. Logan Trucking, Sparkle & Shine Detailing, Workstring International.

Councilman Ives made the motion to approve the ten business up for renewal. Councilman Hollander seconded. All Ayes-Motion carried.

**Approve the Payroll Reports and Expenditures:**

- **Fire Employees:** 10-1-2019 to 10-12-2019.....\$14,720.87
- **Town Employee** 9-30-2019 to 10-13-2019.....\$94,675.14

Councilman Ives made the motion to approve the payroll reports for the fire and town employees. Councilman Hollander seconded. All Ayes-Motion carried.

**Ordinance 736: Second Reading:** : An Ordinance Annexing Lands Located in and Being Portions of Sections 1,2,3,10,11 and 12 Township 33 North, Range 80 West, and Portions of Sections 6 and 7, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming.

Councilman Ives made the motion to approve Ordinance 736 on second reading. Councilman Hollander seconded. All Ayes-Motion carried

**Pay Bills on Voucher List and the Petty Cash Report and approve the voided and manual Checks:**

- **Petty Cash:** .....\$0.00
- **Vouchers:** .....\$154,591.57
- **Manual Checks:** .....
  - Town.....\$17,774.25
  - Court.....\$1,070.00
- **Voided:** .....0.00

Councilman Ives made the motion to approve the vouchers, and petty cash report and approve the voided and manual checks. Councilman Hollander seconded. All Ayes- Motion carried.

**Council Approval of the September 2019 Bank Reconciliation Report.**

Councilman Ives made the motion to approve the September 2019 Bank Reconciliation Report. Councilman Hollander seconded. All Ayes-Motion carried.

**Council Approval of the September 2019 Court Report.**

Councilman Ives made the motion to approve the September 2019 Court Report. Councilman Hollander seconded. All Ayes-Motion carried.

**Open Discussion:**

**Peggy and Guy Weakland:**

Peggy wanted to know when the Town is going to allow chickens. Mayor stated that we are in the process of amending our codes and will hopefully be looked at in December. Mayor asked does she have any recommendations. Peggy stated that she came to talk to the Mayor and he allowed her to have them. She wants to bring them to Mills because her daughter does not have room for them. She has 18 of them. Mayor stated that he told her that if her neighbors did not mind then she could but if the neighbors made any complaints with the code enforcement officer then she would have to deal with him. She does not want her chicken to freeze and wanted to know what the Mayor is going to do about them. Mayor again, asked if she has any recommendations to please let us know.

**Gene Corson:**

He lives in Hanley Acres. He wanted to know when the Ordinance passes on third and final reading when it goes into effect. Town Clerk Christine stated that it becomes law 10 days after the passed and approved final 3<sup>rd</sup> reading. He also wanted to know when the water rates will go into effect. The rates will go into effect for the November bill which will be billed in December. He is happy with the water in Mills. They have used his place a testing place for the water. He also stated that his neighbor would allow the town to stock the road-a-mill on his property if we needed a place to store it.

**Diane Ligerskii: USA Trucking**

Diane wanted to know if the town is going to mail out the business licenses or do we just come in and get one. Town Clerk, Christine will get a list of all the business in the proposed annexation and send them the business license form.

**ADJOURNMENT:** Councilman Ives made the motion to adjourn the council meeting at 7:15pm. Councilman Hollander seconded. All Ayes-Motion carried.

Mayor Seth Coleman: \_\_\_\_\_

Attested: Christine Trumbull \_\_\_\_\_

# Council Meeting NOV 5, 2019

## NEW CONTRACTOR LICENSES

	<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
1	307 Electric	Yes	Yes	N/A

## RENEWAL CONTRACTOR LICENSES

	<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
1	Andreen Hunt Construction	Yes	Yes	Yes
2	Devault Plumbing & Heating	Yes	Yes	N/A
3	Envision Electric	Yes	Yes	N/A
4	Ideas Unlimited	Yes	Yes	N/A
5	Instrument Electric	Yes	Yes	Yes
6	Wright Way Roofing	Yes	Yes	N/A
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# Council Meeting NOV 5, 2019

## NEW BUSINESS LICENSES

**BUSINESS NAME**

**FIRE INSPECTION**

**INSURANCE**

## RENEWAL BUSINESS LICENSES

**BUSINESS NAME**

**FIRE INSPECTION**

**INSURANCE**

1	All Out Fire Extinguisher	Yes	Yes
2	Badger Daylighting	Yes	Yes
3	Key energy Services	Yes	Yes
4	Porters MVS	N/A	Yes
5	Robinson Contracting	N/A	Yes
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**PAYROLL**

**Fire**

**FOR APPROVAL AT 10-29-2019 COUNCIL MEETING**

**10-13-2019 to 10-24-2019**

NET.....**\$9820.55**

DEDUCTIONS.....**\$4892.91**

- Federal Taxes..\$996.00
- Medicare..\$200.47
- Retirement..\$1460.61
- Insurance..\$1209.77
- Union Dues..\$200.00
- Supplemental Insurance..\$186.06
  - Payroll..\$640.00
  - Social Security..\$39.68

TOTAL PAYROLL.....**\$14,713.46**

\_\_\_\_\_  
Town Clerk, Christine Trumbull

\_\_\_\_\_  
Mayor, Seth Coleman



**PAYROLL**

**Reg/Police**

**FOR APPROVAL AT THE 10-29-2019 COUNCIL MEETING**

**10-14-2019 to 10-27-2019**

NET.....**\$65,076.61**

DEDUCTIONS.....**\$23,315.61**

- Federal Taxes..\$7503.00
- Medicare..\$1277.64
- Retirement..\$7622.94
- Social Security..\$5462.92
- Supplemental Retirement..\$745.00
- Supplemental Insurance..\$659.11
  - Retro Pay..\$45.00

TOTAL PAYROLL.....**\$88,392.22**

\_\_\_\_\_  
Town Clerk, Christine Trumbull

\_\_\_\_\_  
Mayor, Seth Coleman

## **ORDINANCE NO. 736**

### **AN ORDINANCE ANNEXING LANDS LOCATED IN AND BEING PORTIONS OF SECTIONS 1, 2, 3, 10, 11 AND 12, TOWNSHIP 33 NORTH, RANGE 80 WEST, AND PORTIONS OF SECTIONS 6 AND 7, TOWNSHIP 33 NORTH, RANGE 79 WEST OF THE SIXTH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING**

**WHEREAS** a proceeding for annexation of lands located in and being portions of Sections 1, 2, 3, 10, 11 and 12, Township 33 North, Range 80 West, and portions of Sections 6 and 7, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming, known as the Mills Western Expansion Annexation, was initiated by a petition of the Mills Town Council under the provisions of Wyoming Statutes § 15-1-404, filed with the Clerk of the Town of Mills of the area sought to be annexed; and

**WHEREAS** the Town Council of the Town of Mills adopted Resolution 2019-51 certifying compliance of the petition with the statutory requirements, following which it established 10 September at 7:05 p.m. at the Mills Courthouse, as the date for the public hearing with the Council on the petition to annex Mills Extension Annexation; and

**WHEREAS**, the Town gave notice of the hearing by publication in a newspaper of general circulation in the territory sought to be annexed, which was published in the Casper-Star Tribune on September 15<sup>th</sup> and 22<sup>nd</sup> 2019, and mailed certified notices of the summary of the Annexation Report and public hearing notice to utility providers and all property owners at the address used to mail county tax notices, all of which is shown in the records of the Town Clerk concerning the annexation of said property per Wyoming Statutes § 15-1-404; and

**WHEREAS**, the Town of Mills Planning and Zoning Board reviewed the Annexation Plat of the Mills Western Expansion Annexation on 3 October 2019 and forwarded a "Do Pass" recommendation to the Town Council approving the plat; and

**WHEREAS**, after the scheduled hearings the following findings were and are hereby made by the governing body of the Town of Mills, Wyoming:

- A. The annexation appears to be beneficial for the health, safety and welfare of the Town and others residing in the area;
- B. The area to be annexed would constitute a natural, geographical, economical and social part of the Town;
- C. The development of the area sought to be annexed would constitute a natural geographical, economical, and social part of the Town of Mills;
- D. The land to be annexed is a logical and feasible addition to the Town and its extension of basic services and Town services can be furnished to the area;
- E. The area sought to be annexed is contiguous with or adjacent to the Town;
- F. The proposed annexation complies with Wyoming Statute 15-1-401, 402 and 15-1-404 through 15-1-410, and the required procedures have been met;
- G. Upon Annexation, all properties will be assigned zoning based on the Mills Comprehensive Plan of 2017 with approved adjustments by the Town Council to the under the Mills Zoning Ordinance.



**NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF MILLS, WYOMING:**

**SECTION 1:**

A certain tract of land, " Mills Extension Annexation ", more particularly described as Exhibit "A" attached hereto and by this reference made a part hereof, be and the same is annexed to and included within the boundaries of the Town of Mills, Natrona County, Wyoming.

**SECTION 2:**

Areas herein annexed and hereinbefore described shall be known as stated in the dedication of the annexation plat.

**SECTION 3:**

A plat showing the boundaries of said annexation tract has been submitted to and is approved by the Town Council of the Town of Mills and the dedications described therein are accepted. The Mayor and Town Clerk are authorized to sign, attest, and affix the seal of the Town of Mills on said plat and said plat shall be filed for record in the office of the County Clerk, and ex-officio Registrar of Deeds in Natrona County, Wyoming.

**SECTION 4:**

The annexation of said tract of land to the Town of Mills shall become effective upon passage of this Ordinance.

**SECTION 5:**

The Town of Mills hereby assigns Zoning Districts for the annexed properties as determined in Mills Extension Annexation - Exhibit "B" attached hereto as described in Mills' Zoning Ordinance 312. The Mills Official Zoning Map shall be updated to include the new boundaries and zoning district designations upon final approval and recordation of Ordinance 736.

PASSED ON FIRST READING the \_\_\_\_ day of \_\_\_\_\_, 2019

PASSED ON SECOND READING the \_\_\_\_ day of \_\_\_\_\_, 2019

PASSED, APPROVED, AND ADOPTED ON THIRD AND

FINAL READING the \_\_\_\_ day of \_\_\_\_\_, 2019

TOWN OF MILLS, WYOMING

By: \_\_\_\_\_

Seth Coleman, Mayor

ATTESTED BY: \_\_\_\_\_

Christine Trumbull, Town Clerk



**CHECK LIST FOR**  
**November 5<sup>th</sup>, 2019**  
**COUNCIL MEETING**  
**Town Hall**

10-30-2019	24409-24411	Manual
10-30-2019	24412-24415	Transmittals
10-30-2019	24416	Manual
11-4-2019	24417-	Vouchers
	COURT	
10-30-2019	1138	Manuals

COUNCIL:

\_\_\_\_\_

MAYOR:

\_\_\_\_\_

TOWN CLERK:

\_\_\_\_\_



**TOWN OF MILLS**  
EST. 1921

**MANUAL CHECKS**

**Town Hall**

**November 5<sup>th</sup>, 2019**

**COUNCIL MEETING**

10-30-2019	24409	Charter Communications	Utility Bill	\$422.96
10-30-2019	24410	Austin Hauck	Water Deposit	\$113.37
10-30-2019	24411	Dave North	Reimbursement of Supplies	\$350.54
10-30-2019	24416	Wyoming Financial Insurance	Health Insurance	\$47,986.51

**TOTAL: \$48,873.38**

004

422.96+  
113.37+  
350.54+  
47,986.51+  
48,873.380  
48,873.38x  
48,873.38x



**TOWN OF MILLS**  
EST. 1921

MANUAL CHECKS

COURT

November 5<sup>th</sup>, 2019

COUNCIL MEETING

10-30-2019	1138	Division Victims Service	Crime Prevention	\$400.00
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TOTAL: \$400.00

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400.00◇

400.00×

400.00\*



**TOWN OF MILLS**  
EST. 1921

**Voided Checks**

**November 5<sup>th</sup> 2019**

**Council Meeting**

10-7-2019	24334	None	MasterCard	Amounts Wrong	\$1897.21
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Town Hall Total: \$1,897.21

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Town of Mills Clerk's Office  
704 4<sup>th</sup> St.  
Mills, WY 82604

To the Town of Mills,

As historic preservation chair, I'm writing on behalf of the local Ft. Caspar Chapter, National Society Daughters of the American Revolution. We are part of a women's service organization that focuses on education, patriotism, and historic preservation. Our chapter unveiled and dedicated a monument to mark the Oregon trail and honor the memory of Caspar Collins on July 5<sup>th</sup>, 1920. In newspaper articles from that time it was described as being placed "a mile and a half West of Casper" which is now known as the Town of Mills Memorial Park.

It is our hope to hold a small rededication ceremony on the 100<sup>th</sup> anniversary to honor and remember our community's rich history. In order to do so I will need to get permission through our National Headquarters and this requires consent from your town mayor. National requires us to obtain a formal written letter of consent authorizing our chapter to rededicate this monument on July 5, 2020. They ask that it be on official letterhead, signed (along with a legibly printed name below the signature), and dated within the last year.

As we approach the event a formal invitation and agenda for the ceremony will be sent to your Town Clerk for distribution. Thank you for your consideration in helping us keep this history alive in Wyoming. If you have any further questions please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Kristen Moldaschel".

Kristen Trumbull-Moldaschel  
Ft. Caspar Chapter Historic Preservation Chair  
[ktrumbull93@gmail.com](mailto:ktrumbull93@gmail.com)  
(307) 262-2566  
PO Box 1136  
Evansville, WY 82636





UNWEILED BY  
FT. CASPAR CHAPTER  
D.A.R.  
JULY 6, 1920

OREGON TRAIL  
MARKED BY THE  
STATE OF WYOMING  
1914

LIEUTENANT  
CASPAR W. COLLINS  
KILLED BY  
SIOUX INDIANS  
IN APR THIS SPOT  
JULY 26, 1865