



**AGENDA**  
**Town Council Meeting**  
**November 12<sup>th</sup> 2018**  
**3:00 p.m.**

#	Item	Notes
1.	<b><u>Call Meeting to Order By Mayor: 3:00 p.m.</u></b>	
2.	<b><u>Sabrina Foreman: CAEDA: 3:00 p.m.</u></b> <ul style="list-style-type: none"> <li>• Opportunity Zones</li> </ul>	
3.	<b><u>Hinge: 3:15 p.m.</u></b> <ul style="list-style-type: none"> <li>• School Survey Results</li> <li>• Eagle Project</li> <li>• Website/Social Media Results</li> </ul>	
4.	<b><u>Sara: Thankful Thursday Results</u></b>	
5.	<b><u>Scott</u></b> <ul style="list-style-type: none"> <li>• P &amp; Z Meeting Nov 15<sup>th</sup>, 2018</li> </ul>	
6.	<b><u>Christine:</u></b> <ul style="list-style-type: none"> <li>• Car 54</li> <li>• Christmas Party Dec 15<sup>th</sup></li> <li>• Movie at Court House December 8<sup>th</sup> 5-8 p.m.</li> <li>• Life Insurance</li> <li>• Amazon Prime Membership</li> <li>• WARM</li> </ul>	
7.	<b><u>Mike:</u></b> <ul style="list-style-type: none"> <li>• School: Head Start: Resolution</li> <li>• Set a meeting for the Street Access Committee</li> </ul>	
8.	<b><u>Seth</u></b> <ul style="list-style-type: none"> <li>• Eagle Project</li> <li>• Zoning Code</li> <li>• Animal Code</li> <li>• Century Link Franchise</li> <li>• Digi Tickets-Pat’s Review</li> <li>• WCDA Letter</li> </ul>	

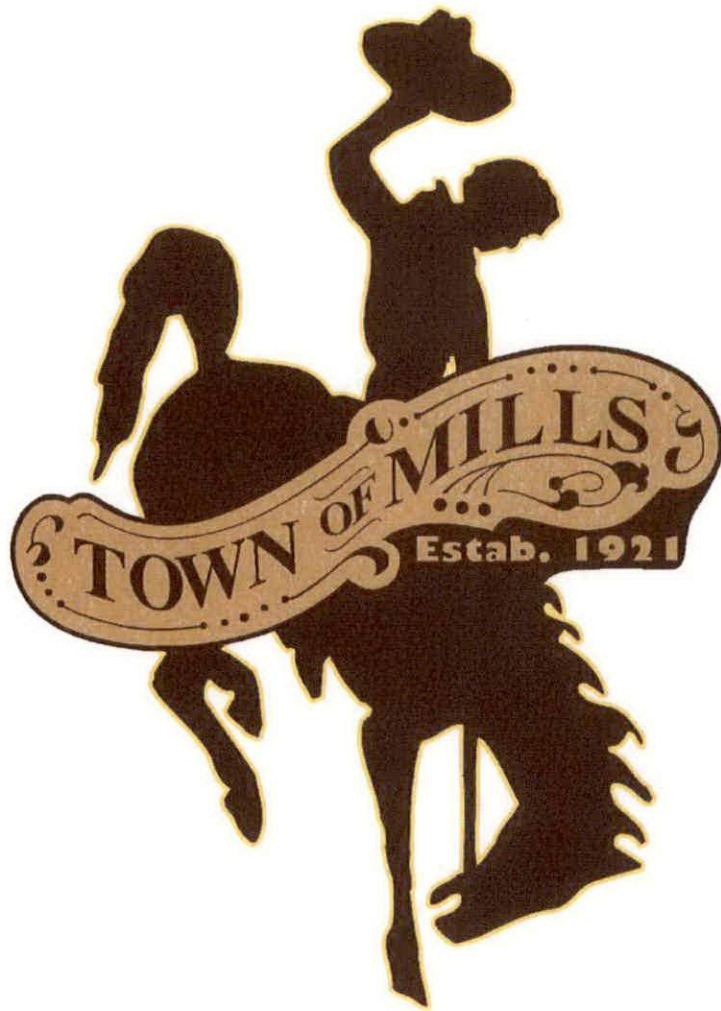
\*\*\*\*\*AGENDA SUBJECT TO CHANGE WITHOUT NOTICE\*\*\*\*\*

**Upcoming Council Meetings**

**Council Meetings:** Nov 14<sup>th</sup>, 2018 @ 7:00 p.m./ Nov 28<sup>th</sup>, 2018 @ 7:00 p.m./ December 5<sup>th</sup>, 2018 @ 7:00 p.m.

**Work Sessions:** .Nov 14<sup>th</sup>, 2018 @ 6:00 p.m./ November 28<sup>th</sup>, 2018 @ 6:00 p.m./ December 4<sup>th</sup>, 2018 @ 3:00 p.m.





# PUBLIC WORKS REPORT

OCTOBER

2018



## **WATER:**

13,502,000 Gallons of Water into Distribution System

5 – Water Turn On

9– Water Turn Off

69 – Water Shut Off For Non-Payment

1 – Water Pressure Issues

0 – Water Complaints

30 – Meter Repairs

2 – Re-Program Meter

5 – New Meter Installed

2 – New Radio Installed

3 – Check for Leaks

0 – Frozen Meter Repair

1 – Curb Stop Repair

0 – Test Meter

0 – Water Taps

4 - DEQ Compliant Water Sampling (Monthly)

Install Meters in Hanley Acers System

## **SEWER:**

1 – Check Sewer Main

0 – Sewer Taps

## **SHOP:**

Service and Repair Town Vehicles

Clean and Organize Shop

## **STREETS:**

Sweep Streets

Repair Street Signs

Fill Pot Holes



## **SANITATION:**

**240.54** – Tons of Garbage Taken to Landfill

**0** - New 3 Yd. Dumpsters Delivered

**1** - 95 Gallon Containers Delivered

**2** - 95 Gallon Containers Picked Up

**8** – Lids Replaced

**0** – Containers Lost & Found

## **PARKS:**

Clean Trash and Leaves from Park

Repair Equipment

Turn Off and Blow Out Sprinkler Systems

Mow Parks

## **TRAINING:**

Mike Coleman & George Buckley attended the WWQ Conference October 24-26 @ the Ramkota in Casper

## **LOCATES:**

**37** One-Call Locates Completed

## **OUTSIDE PLUMBING INSPECTION:**

**3** Water Inspections Completed

**3** Sewer Inspections Completed



# WATER AND SEWER REPORT

DATE	ADDRESS	TYPE OF WORK	CONTRACTOR	EMPLOYEE
10/03/18	369 S 6 <sup>th</sup> Ave.	Inspect Water/Sewer Line	ISCO	George
10/03/18	5332 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/03/18	5348 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/03/18	5345 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/03/18	5379 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/03/18	5367 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/03/18	5555 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/03/18	530 Gering St.	Install New Meter	Town of Mills	Pete/Jim
10/04/18	5285 Smith St.	Install New Meter	Town of Mills	Pete/Jim
10/04/18	5293 Smith St.	Install New Meter	Town of Mills	Pete/Jim
10/04/18	5301 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/04/18	5307 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/05/18	400 Gering St.	Install New Meter	Town of Mills	Pete/Jim
10/08/18	4778 Pontiac	Install New Meter	Town of Mills	Pete/Jim
10/09/18	5321 Smith St.	Install New Meter	Town of Mills	Pete/Jim
10/10/18	5313 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/10/18	555 Gering St.	Install New Meter	Town of Mills	Pete/Jim
10/11/18	5268 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/12/18	875 Pebble Mt.	Install New Meter	Town of Mills	Pete
10/12/18	875 Pebble Mt.	Install New Meter	Town of Mills	Pete
10/16/18	400 Gering St.	Install New Meter	Town of Mills	Pete/Jim
10/16/18	434 Bernard	Install New Meter	Town of Mills	Pete/Jim
10/16/18	602 Bernard	Install New Meter	Town of Mills	Pete/Jim
10/17/18	500 Bernard	Install New Meter	Town of Mills	Pete/Jim
10/17/18	4798 Pontiac	Install New Meter	Town of Mills	Pete/Jim
10/18/18	5300 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/18/18	5331 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/24/18	5280 Hanley St.	Install New Meter	Town of Mills	Pete/Jim
10/24/18	915 Dusty Terrace	Inspect Water/Sewer Line	Brutil Construction	Pete
10/25/18	330 Bernard	Install New Meter	Town of Mills	Pete/Jim
10/26/18	1933 Katlina Trail	Inspect Sewer Line	Brutil Construction	Mike
10/29/18	595 Gering St.	Install New Meter	Town of Mills	Pete
10/31/18	800 Buick St.	Inspect Water Line	Huber Plumbing	George
10/17-10/23	Mills	69 Non-Pay Turn Offs	Town of Mills	Various





MILLS POLICE DEPARTMENT

CHIEF BRYON PRECIADO

ACTIVITY REPORT FOR THE MONTH OF \_\_OCTOBER 2018\_\_

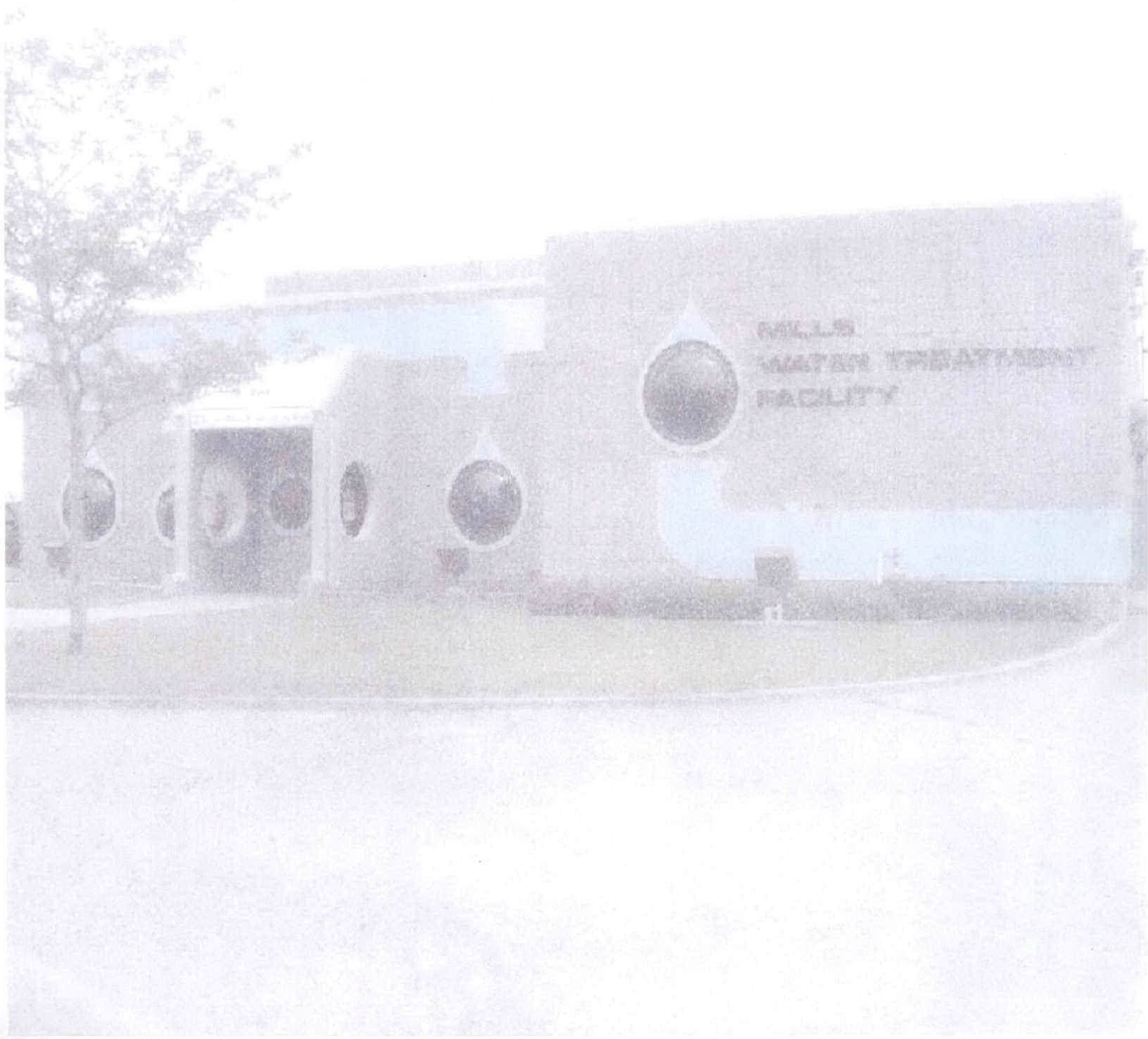
ACCIDENT 5	CITIZEN COMPLAINTS 2	MISC 20
HIT & RUN 2		
ALARMS 16	CITATIONS 324	OPEN DOOR 1
	TRAFFIC 291	BUSINESS
ANIMAL CALLS 46	CRIMINAL 33	RESIDENTIAL 1
		AUTO
ARRESTS 25	WARNINGS 235	PARKING PROBLEM 1
DRUG 6	DISTURBANCE 8	CITES ISSUED
ALCOHOL 2	ALCOHOL	WARNINGS 1
	HARRASSMENT 3	
ASSAULTS 3	DOMESTIC DISPUTE 1	PHONE PROBLEMS 20
OFFICER	ALCOHOL	HARRASSING/OBSCENE 2
SIMPLE 2	DRUG	911 HANGUPS 18
AGGRAVATED		REDDI REPORT 6
FVPA 1	DWUI ARREST 4	
SEXUAL ASSAULT	W/ACCIDENT	PROPERTY DAMAGE 3
FIGHTS		RESIDENTIAL
AOA 46	EXTRA PATROL 50	BUSINESS 2
FIRE/MEDICAL 13	BUSINESS CHECK 31	RANDOM VANDALISM
LAW ENFORCEMENT 17	FINGERPRINTS 0	AUTO
METRO 1	(PUBLIC RELATIONS ONLY)	SUSPICIOUS INCIDENT 12
PROBATION 14	JUVENILE CASES 3	SUBJECTS 5
DFS 1	CRIMINAL	PROWLERS 2
ATL 9	ALCOHOL/DRUG	VEHICLES 4
MISSING PERSON 1	TOBACCO	CIRCUMSTANCES 1
LOCATED 1	RUNAWAY 2	TRESPASSING 0
PICK UP & HOLD 4	YCC TRANSPORT	VEHICLE THEFTS 2
BURGLARY 4	MISCELLANEOUS 1	RECOVERED 2
AUTO 2	LARCENY 5	VIN CHECKS 17
BUSINESS	PETT 3	WARRANTS SERVED 43
RESIDENTIAL 2	GRAND	MILLS 26
UNLAWFUL ENTRY	GAS DRIVE OFF 2	NCSO 10
CHECK FRAUD 1	IMPOUND VEHICLE 0	OTHER 7
FORGERY	NOTICES 0	WELFARE CHECKS 21
CITIZEN ASSIST 7	PUBLIC INTOX 2	ADULT 17
ESCORTS	ARREST 2	CHILDREN 4
CIVIL DISPUTES 2	CITE ONLY	
CIVIL STANDBY 4	DEAD BODY 4	
MOTORIST 1		
MESSAGE DEL		
PUBLIC RELATIONS		

CASES ACTIVE 189  
 CASES FILED 15  
 CASES CLEARED 0  
 CASES CLOSED 0

TOTAL CALL FOR MONTH 729  
 TOTAL CALLS FOR YEAR 5904  
 COURT APPEARANCE HOURS 47  
 MILLS 5  
 COUNTY 42  
 DISTRICT



# WATER TREATMENT PLANT OCTOBER REPORT



## **WATER TREATMENT PLANT REPORT**

**The month of October the Treatment Plant made 13,502,000 gals.  
Had Thirteen Alarms ten communication failures and three low level finish water  
tank. The 2017 Consumer Confidence Report. on the Town's Web site  
(millswy.gov) or a paper copy at Town Hall or at the Water Treatment Plant.**

**MILLS WATER TREATMENT PLANT  
MONTHLY MEMORANDUM  
OF MEDIA USAGE**

MONTH **October** YEAR **2018**

**Inoperative Equipment**

- 1.
- 2.
- 3.
- 4.
- 5.

**Operative but Deficient**

- 1.
- 2.
- 3.
- 4.
- 5.

**Production and Consumption Statistics**

1. Mills Consumption 13,502,000 TOTAL GALLONS

Town of Mills Increase / Decrease from Previous Year

Increase	Decrease
1.07%	

**Filter Media and Chemical Usage**

	Grade	Bagged	#'s Used	Year to Date
1. Harborlite Perlite	1500s	Bagged	1,500	30,770
2. Harborlite Perlite	1800s	Bulk	2,980	45,270
3. Chlorine	Gas	150# BTL	258	3,602
4. Soda Ash	Granular	Bagged	300	5,300
5. Alum	Granular	Bagged	616	11,132
6. HTH	Granular	Bucket		
7. Aqua Mag	Liquid	Barrel	95	1,563
8. KMnO4	Granular	Bucket	40	695

United States  
Department of  
Agriculture

Natural Resources  
Conservation  
Service

Water and Climate Center  
Portland, Oregon

S N O W - P R E C I P I T A T I O N U P D A T E

Based on Mountain Data from NRCS SNOTEL Sites  
As of MONDAY: NOVEMBER 5 , 2018

BASIN Data Site Name	ELEV. (Ft)	SNOW WATER EQUIVALENT			TOTAL PRECIPITATION		
		Current	Median	Median %	Current	Average	% Avg
<b>UPPER N. PLATTE</b>							
Arapaho Ridge	10960	4.1	3.2	128	5.7	3.8	150
Blackhall Mtn	9820	3.3	-M	*	6.6	-M	*
Columbine	9160	2.4	1.0	240*	5.2	3.2	162
Divide Peak	8880	1.2	1.9	63*	3.9	3.7	105
Joe Wright	10120	3.8	3.2	119	7.7	4.2	183
Laprele Creek	8375	-M	.7	*	-M	2.4	*
Med Bow	10500	5.3	-M	*	7.1	-M	*
North French Creek	10130	4.9	3.0	163*	6.6	3.9	169
Never Summer	10280	4.4	2.6	169	5.7	-M	*
Old Battle	10000	4.8	3.1	155*	7.1	4.9	145
Rawah	9020	1.3	.8	162*	4.2	2.9	145
Sage Creek Basin	7850	.7	.8	88*	3.4	2.8	121
Sand Lake	10050	3.8	3.1	123*	3.4	3.7	92
South Brush Creek	8440	1.8	.8	225*	2.9	2.8	104
Tower	10500	6.2	4.8	129*	5.8	5.4	107
Webber Springs	9250	2.2	1.5	147*	5.6	3.8	147
Willow Creek Pass	9540	2.8	1.6	175	4.2	2.4	175
Zirkel	9340	2.9	1.6	181*	6.1	4.5	136
Basin Index (%)				143*			138
<b>SWEETWATER</b>							
Deer Park	9700	1.1	1.8	61	1.8	3.5	51
Larsen Creek	9000	.2	.3	67*	2.1	-M	*
South Pass	9040	.7	1.5	47*	1.7	2.8	61
Basin Index (%)				56*			56
<b>LOWER N. PLATTE</b>							
Casper Mtn.	7900	1.2	1.4	86*	1.7	3.2	53
Laprele Creek	8375	-M	.7	*	-M	2.4	*
Reno Hill	8400	1.3	1.7	76	2.3	3.1	74
Windy Peak	7900	-M	.6	*	-M	2.1	*
Basin Index (%)				81*			63

MILLS BUILDING INSPECTORS & PLANNER ACTIVITY REPORT FOR OCTOBER 2018

PRINTED 2 NOVEMBER, 2018

Building Inspector Activities			INSPECTIONS IN Oct-18	TOTALS since hired - April of 2012
Foundation Inspections			6+ years on the job	
Footers/ Monolithic			5	444
Walls			3	336
Plumbing Inspections				
Outside & Mobile Homes -			0	154
Inside			9	570
Framing Inspections			9	536
Insulation Inspections			6	305
Drywall Inspections			5	277
Roof/Fence Inspections			4	206
Final Inspections			8	635
Gas Line Inspections			18	679
HWH-HVAC Inspections			13	440
Commercial Building/Sign Inspections			8	262
Porch/Deck Inspections			0	54
Mobile Home/Compliance Inspections			4	256
Residential Site Inspections			2	338
Demo Insp./Bar Nunn	Demo -0	B.N. -37	0	112
Total Insp.'s in October 2018			94	5601
Asst. Planner / Building Official Activities			2 MPO Meetings	3
P & Z Meeting + Special Meeting			P&Z met in November	61
Zone Change				11
Text Amendment				1
Variance/Special Use Permit				17
Commercial Site Plan/Inspection				61
Landscape Plan/Conditional Use Permit				15
New Plat/Replat/Property Transfer				32
Planner Meetings/Training			MPO Meetings	56
Vacate				27
Annexations:				28
Other:				67
Additional and/or Overlapping Duties			Court Recordations	10
Met w/ Rob Day-New Building Lighting on Highway -TOO BRIGHT??				42
Town Safety Issues /Planning				25
Ordinances Written/Re-Written				38
Resolutions/Site Plan Written				23
Code Enforcement Issues/	Staggers,			62

**ASST. PLANNER / BUILDING INSPECTOR ISSUES for the  
NOVEMBER 14th 2018 TOWN COUNCIL MEETING**

Date of this printing: November 1st, 2018

**PLANNING ACTIVITIES**

The P&Z Board met in November. The board discussed & passed the new Mills Zoning Ordinance.

**BUILDING INSPECTOR ACTIVITIES**

I issued no new home building permits in October 2018.

**BUILDING AND ELECTRICAL INSPECTOR TRAINING**

Vance and I attended no new training in October 2018.

**CURRENT HOUSING PROJECTS IN MILLS**

**Ashby-Buffalo Addition** on the corner of Pontiac Street and Badger Lane has all 13 of the lots under construction or completed. One home will need a variance as it is too close to one lot line.

**Robertson Hills and River Heights** are continuing to finish homes begun on Overlook Way, Thunder Valley Road and now Dusty Terrace. The rezoning of Robertson Hills #2 was needed to begin adding onto Overlook Way to create more lots.

**Caspar's Crossing Subdivision** up on South 6<sup>th</sup> Ave. is completed. Tri Mt. Homes has completed two new houses up on River Crossing and have started one on S. 6<sup>th</sup> Ave. as well. With S. 6<sup>th</sup> Ave completed, it connects all three subdivisions nicely for much better traffic mobility in and out of all three subdivisions.

**BUILDING INSPECTIONS IN BAR NUNN**

There were 37 homes/projects inspected in Bar Nunn in the month of October. There are two new homes being built there presently and a couple remodeling projects that I inspected in October. Bar Nunn has more builders and lower lot costs and this is why more builders are there than here in Mills presently. One builder, Keith with Royal Builders told me he has been contracted to build a home here in Mills up on S. 6<sup>th</sup> Ave.

# **ASST. PLANNER / BUILDING INSPECTOR ISSUES for the OCTOBER 10th 2018 TOWN COUNCIL MEETING**

Date of this printing: October 10th, 2018

## **PLANNING ACTIVITIES**

The P&Z Board met in October. The rezoning of Robertson Hills #2 by Lisa Burrige from Developing Residential and Developing Business to Mixed Size Residential and Developing Business was approved.

## **BUILDING INSPECTOR ACTIVITIES**

I issued one new home building permits in September 2018.

## **BUILDING AND ELECTRICAL INSPECTOR TRAINING**

Vance and I went to training in Denver. Training for Vance in Commercial Electrical Inspections and Commercial Plans Review for me. We both passed our ICC accreditation courses.

## **CURRENT HOUSING PROJECTS IN MILLS**

**Ashby-Buffalo Addition** on the corner of Pontiac Street and Badger Lane has all 13 of his 13 home lots under construction or completed.

**Robertson Hills and River Heights Acres** are continuing to finish homes begun on Overlook Way, Thunder Valley Road and now Dusty Terrace. The rezoning of Robertson Hills #2 was needed to begin adding onto Overlook Way to create more lots and adding another vehicle outlet onto Poison Spider.

**Caspar's Crossing Subdivision** up on South 6<sup>th</sup> Ave. is completed. Tri Mt. Homes has completed two new houses up on River Crossing and have started one on S. 6<sup>th</sup> Ave. as well. With S. 6<sup>th</sup> Ave completed it connects all three subdivisions nicely for much better traffic mobility in and out of all three subdivisions.

## **BUILDING INSPECTIONS IN BAR NUNN**

There were 24 homes/projects inspected in Bar Nunn in the month of September. There are six new homes being built there presently and a couple remodeling projects that I, or we, inspected in September. Bar Nunn has more builders and lower lot costs and this is why more builders are there than here in Mills presently. One builder, Keith with Royal Builders told me he has been contracted to build a home here in Mills.

MILLS BUILDING INSPECTORS & PLANNER ACTIVITY REPORT FOR SEPTEMBER 2018

**PRINTED 10 OCTOBER, 2018**

Building Inspector Activities			INSPECTIONS IN Sep-18	TOTALS since hired - April of 2012
Foundation Inspections			<b>6+ years on the job</b>	
Footers/ Monolithic			2	439
Walls			0	333
Plumbing Inspections				
Outside & Mobile Homes -			1	154
Inside			7	561
Framing Inspections			7	527
Insulation Inspections			4	299
Drywall Inspections			3	272
Roof/Fence Inspections			2	202
Final Inspections			7	627
Gas Line Inspections			16	661
HWH-HVAC Inspections			4	427
Commercial Building/Sign Inspections			0	254
Porch/Deck Inspections			0	54
Mobile Home/Compliance Inspections			1	252
Residential Site Inspections			4	336
Demo Insp./Bar Nunn	Demo -0	B.N. -24	0	112
Total Insp.'s in September 2018			<b>58</b>	<b>5507</b>
<b>Asst. Planner / Building Official Activities</b>			MPO Meeting here in Mills	1
<b>P &amp; Z Meeting + Special Meeting</b>			P&Z met in October	60
Zone Change			Robertson Hills #2	11
Text Amendment				1
Variance/Special Use Permit				17
Commercial Site Plan/Inspection				61
Landscape Plan/Conditional Use Permit				15
New Plat/Replat/Property Transfer				32
Planner Meetings/Training		MPO	Commercial Plans Trng.	54
Vacate				27
Annexations:				28
Other:				67
<b>Additional and/or Overlapping Duties</b>			Park Taxes in 2016/Tyler	8
Met w/ Rob Day-Garage property & his new building on Highway				39
Town Safety Issues /Planning				25
Ordinances Written/Re-Written				38
Resolutions/Site Plan Written			M.Bundy- Man Cave on Nash	23
Code Enforcement Issues/ Staggers, P.Peterson			Keys and Bill of Sale/Port's	62